

3364-12-01 **Minority business enterprise and encouraging diversity, growth and equity participation.**

(A) Policy statement

The university of Toledo (the “University”) is committed to making contracts for goods, services, and construction projects available to state of Ohio minority business enterprises (“MBE”) and encouraging diversity, growth and equity (“EDGE”) certified businesses without discrimination on the basis of race, color, religion, sex, age, ancestry, national origin, sexual orientation, gender identity and expression, military or veteran status, the presence of a disability, genetic information, familial status, political affiliation and participation in protected activities.

(B) Construction projects and procurement of goods and services

- (1) All departments, divisions, agencies and authorities of the university will comply with this policy to ensure equality of opportunity and nondiscrimination in the internal affairs of the university, with the public, and with individuals or organizations that do or desire to do business with the university.
- (2) Construction. The state of Ohio has set forth EDGE goal of five per cent annually for the university for its construction and capital improvement projects. The university desires to meet and exceed those goals as set forth herein. EDGE data will be compiled and reported in accordance with state requirements. The university’s goal is to have ten per cent EDGE participation within three years and fifteen per cent within six years.
- (3) Procurement of goods and services. The state of Ohio administers a set aside program as outlined in the Revised Code that mandates fifteen per cent of eligible spend be awarded to certified MBE suppliers. The university desires to comply with the set aside program as established. The director of supply chain management, where practical, will use the appropriate provisions of the Revised Code to seek MBE set-aside proposals. The university’s division of supply chain and the university budget authorities are encouraged to increase the inclusion of MBE state of Ohio certified vendors for purchases of goods, services, materials,

supplies, including contracts and purchases for less than fifty thousand dollars. The university's objective is to demonstrate continued growth in set aside procurement to meet and exceed the fifteen per cent threshold, while increasing MBE participation procurement in non-set aside categories. The director of supply chain management will compile the MBE data and will identify on a regular basis the types of contracts where MBE participation does not exist and thus, will not be included in the calculations.

(C) Procedure

(1) The president designates the chief diversity office and AVP of equity, diversity and community engagement or such other person as the president decides to:

- (a) Administer and oversee this policy; and
- (b) Provide leadership and technical assistance to the university's departments, divisions, offices, agencies, boards, commissions, etc., consistent with and in furtherance of the purposes, goals and terms of this policy.
- (c) Chair the MBE/EDGE participation oversight committee. The committee will consist of no more than twelve members including current university faculty and staff, a designee from the department of facilities and construction, a designee from the division of supply chain and business leaders from the community. The committee will assist the chief diversity officer and AVP of equity, diversity and community engagement with review and oversight of the MBE and EDGE goals.

(2) The president hereby directs:

- (a) The associate vice president of facilities and construction and the director of supply chain management to submit to the president and MBE/EDGE participation oversight committee through the chief diversity officer and AVP of equity, diversity and community engagement, detailed quarterly and annually written reports relative to the

university's compliance with this policy for MBE set-aside and participation in the procurement of goods and services and for EDGE participation for construction and capital improvement projects.

Effective: 4/6/2020

CERTIFIED ELECTRONICALLY

Certification

03/25/2020

Date

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