

3364-1-02 Meetings of the university board of trustees.**(A) Regular meetings.**

Regular meetings of the university board of trustees and the ~~board's~~ standing committees will be held according to a schedule provided before the first day of the beginning of the fiscal year, for the following twelve months.

(B) Special meetings ~~of the board~~.

Special meetings of the university board of trustees may be called by the chairperson or any three members of the board. Notice of special meetings must be given to each member of the university board of trustees, and to all media outlets or other individuals who have requested notice, from the secretary of the university board of trustees not less than twenty-four hours in advance, stating the time, place and purpose of the meeting.

(C) Emergency meetings ~~of the board~~.

In the event of an emergency requiring immediate official action, the chairperson may call an emergency meeting. Notice of the emergency meeting shall be given immediately to all media outlets or other individuals who have requested notice of the time, place and purpose of emergency meetings from the secretary of the university board of trustees.

(D) Business to be considered at meetings.

Matters may be placed on the agenda of the university board of trustees by the chairperson, president or other officers or employees of the university at the president's discretion. Two of the board's members may cause any matter to be placed on the agenda. The secretary or designee will submit a written agenda before each regular meeting of the board, which indicates the time and place. Those items included on the agenda will be considered unless otherwise changed by the chairperson and ratified by a majority vote of those members present and voting. No other items may be presented unless approved by the chairperson and upon a majority vote of the members present.

(E) Place of meetings.

The meetings are to be held in the places prescribed by the chairperson.

Trustees may attend up to half of the regular meetings or, other meeting as allowed by law, each year electronically.

- (1) At least one-third of the trustees attending the meeting shall be present in person at the place where the meeting is conducted;
- (2) All votes taken at the meeting are taken by roll call vote; and
- (3) A trustee who intends to attend a meeting via means of electronic communication notified the chairperson of that intent not less than forty-eight hours before the meeting, except in the case of a declared emergency.

(F) Quorum and manner of acting.

A majority of the members of the university board of trustees, when duly convened either in person or electronically, constitutes a quorum to transact business, and a majority vote of those present is sufficient to adopt any motion or resolution, except that:

The vote of a majority of all the then existing members of the university board of trustees is required to:

- (1) Amend, repeal or create a new bylaw of the university board of trustees, or
- (2) Make or ratify the making of any contract involving the expenditure of money not provided by the budget or involving the acquisition or disposal of real estate of the university, or
- (3) Adopt or to revise the annual budget.

In the absence of a quorum, a majority of those present may adjourn the meeting from time to time until a quorum is had. Notice of any adjourned meeting need not be given.

Upon a motion for the university board of trustees or any standing committee thereof to go into executive session, a roll call vote will be necessary. On all other matters, unless a roll call vote is requested by a trustee present at the meeting, a voice vote will be sufficient.

(G) Board member attendance at regular and special meetings.

Members of the university board of trustees are expected to attend at least three-fifths of the regular and special meetings held by the university board of trustees. Any member who fails to attend at least three-fifths of the regular and special meetings held by the university board of trustees during any two-year period forfeits the member's position on the university board of trustees unless such individual meets the limited exceptions set forth in R.C. 3.17.

Effective: 2/28/2023

CERTIFIED ELECTRONICALLY

Certification

02/17/2023

Date

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