

3358: 14-3-05 Employee salary and deductions.

(A) Salary schedules for all jobs shall be maintained by the department of human resources with the approval of the president.

(B) Changes to employee salaries require approval of the board of trustees.

(C) The board of trustees shall determine the salary of the president.

(D) Initial placement of employees in the salary schedule will be made in accordance with:

(1) Professional agreement – Northwest state community college and Northwest state community college education association.

(2) School support personnel agreement – Northwest state community college and Northwest state community college education association

(3) Administrative salary procedure

(E) Professional association employees who earn an academic degree more advanced than they already possess shall be compensated for earning that degree in accordance with the professional agreement – Northwest state community college and Northwest state community college education association.

(F) The college will comply with all legal requirements concerning the garnishment of pay that is directed by a court order. The human resources department is directed to develop a procedure that will meet all legal requirements.

(G) Deductions from the salary of the president and graded employees is defined in procedure 3 – 05(g)

(H) Deductions for all other employees is defined in procedure 3 – 05(h)

Effective: 03/16/2015

CERTIFIED ELECTRONICALLY

Certification

03/04/2015

Date

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