

**3358:11-4-16 Cellular phone and wireless ~~Wireless~~ telecommunication devices for business purposes policy.**

- (A) Purpose. The purposes of this rule policy is for Owens community college to be compliant with federal regulations; and, for the eligibility of employees to receive supplemental compensation stipends (taxable to the employee) to cover business-related expenses of employee-owned wireless telecommunication devices; ~~and for the discontinuance of college-owned wireless telecommunication devices exclusively used by individual employees.~~
- (B) Definitions. Wireless telecommunication devices are defined as cellular phones, data card services, ~~personal digital assistants~~, or any other portable wireless telecommunication devices that have voice and/or data capabilities.
- (C) Exceptions. This rule policy does not apply to college-owned cellular phones, pagers or mobile radios issued for departmental use to individual buildings and grounds, safety and security personnel. Additional exceptions will be handled on a case-by-case basis for approval by the ~~executive~~ vice president for business affairs/chief financial officer or designee.
- (D) Implementation. The ~~executive~~ vice president for business affairs/chief financial officer will implement regular usage reviews, procedures, eligibility criteria and forms that are consistent with this rule policy.

Effective: 8/18/2018

CERTIFIED ELECTRONICALLY

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Certification

08/08/2018

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Date

Promulgated Under:	111.15
Statutory Authority:	3358.08
Rule Amplifies:	3358.08
Prior Effective Dates:	09/20/2008