

**3358:11-3-61 Directory information disclosure policy.**

- (A) Purpose. The college discloses or makes available certain information concerning students and/or organizations of Owens community college.
- (1) Owens community college designates the following items as directory information:
- (a) Student name.
  - (b) Student telephone number.
  - (c) Student mailing address and college e-mail address.
  - (d) Student major fields of study.
  - (e) Student participation in officially recognized activities and sports.
  - (f) Weight and height of a member of an athletic team.
  - (g) High school and hometown of a member of an athletic team.
  - (h) Student dates of attendance.
  - (i) Student expected graduation date, degrees and awards received.
  - (j) Student enrollment status (full-time or part-time).
- (2) The college may disclose any of these items without prior written consent, in accordance with the provisions of the Family Educational Rights and Privacy Act of 1974. A student may prohibit the release of directory information by submitting an authorization to withhold directory information form to the records office.
- (B) Implementation. The chief student affairs officer or designee will implement procedures, guidelines, and forms, which are consistent with the provisions of this rule.

Effective: 8/15/2020

CERTIFIED ELECTRONICALLY

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Certification

08/05/2020

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Date

Promulgated Under: 111.15  
Statutory Authority: 3358.08  
Rule Amplifies: 3358.08  
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