

3356-10-22 Partnerships, centers, and related arrangements.

- (A) Policy statement. The president is authorized and encouraged to pursue, develop, and expand partnerships, cooperative programs, contractual arrangements, and similar relationships that support and promote the mission of the university; and subject to approval by the board of trustees, establish, alter, or abolish centers, institutes, or laboratories that advance those goals.
- (B) Purpose. In striving to fulfill its teaching/learning, research/scholarship, and community service goals, the university actively becomes involved in the establishment of mutually beneficial partnerships or similar arrangements with a broad range of public and private entities and may establish centers, institutes, or laboratories (referred to as CIL/CILs) to strengthen and enrich the educational (teaching and learning), research (and scholarship), and public service activities of faculty and students.
- (C) Procedures.
- (1) The chairperson of a department, council, committee or task force, or an individual member of the university community, may submit to the provost/vice president for academic affairs, after review by the appropriate academic dean(s) or executive director, proposals to establish partnerships, CILs, or related arrangements between the university and private or public entities.
- (2) Proposals will include:
- (a) Statement of need and purpose;
 - (b) Description of partnership or CIL and manner in which the arrangement will meet the stated need;
 - (c) Statement of the relationship between outside entity[s] and the university as outlined in the agreement;
 - (d) Identification of personnel/departments to be involved;
 - (e) Delineation of responsibilities of the university and other involved parties;

- (f) Estimation of needs for fiscal resources, space, and equipment;
 - (g) A description of how these needs will be met;
 - (h) Work plan and budget for three years, including the sources of fiscal commitments; and
 - (i) A description of where administrative responsibility is housed and the lines of responsibility.
- (3) Proposals will be circulated to all entities or individuals that might be involved for review and feedback prior to submission to the provost/vice president for academic affairs. All approvals to commit resources will be in writing and appended to the proposal during this process.
- (4) The provost/vice president for academic affairs will determine whether review of the statement of partnership by the office of the general counsel is required.
- (a) When the proposal involves research and/or sponsored programs, the office of research services must be contacted, and review by the associate vice president for research is required, including written recommendation/determination about whether the proposed agreement/partnership is allowable under grants policies.
 - (b) When the proposal involves international collaboration, the international programs office must be contacted, and review by the associate provost for international and global initiatives is required, including a written statement indicating potential issues or concerns regarding immigration or other international affairs issues.
 - (c) When the proposal involves graduate programs, the graduate college must be contacted and review by the dean of the graduate college is required.
 - (d) When there are issues of ownership of intellectual property arising from the research or service mission of a proposed

CIL, the general counsel will review the proposal.

- (5) Upon the completion of this consultative process, the provost/vice president for academic affairs may authorize implementation of the partnership or program or establishment of the center.
- (6) All relationships and CILs established under this policy will be evaluated no less frequently than every five years, with newly established relationships evaluated within three years of their creation.

Effective: 11/4/2017

CERTIFIED ELECTRONICALLY

Certification

10/25/2017

Date

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