

3354:2-20-59 Jury Duty

<u>CONTINUING</u> <u>Admin. & S/P</u>	<u>TEMPORARY</u> <u>Admin. & S/P</u>	<u>TENURE-TRACK</u> <u>Faculty</u>	<u>NON-TENURE TRACK</u> <u>Faculty</u>
<input checked="" type="checkbox"/> <u>Full-time</u>	<input checked="" type="checkbox"/> <u>Full-time</u>	<u>Full-time</u>	<u>Temporary</u>
<input checked="" type="checkbox"/> <u>Partial-year</u>	<input checked="" type="checkbox"/> <u>Partial year</u>		<u>Part-time</u>
<input checked="" type="checkbox"/> <u>Part-time</u>	<input checked="" type="checkbox"/> <u>Part-time</u>		
<u>Staff</u>	<u>Staff</u>		
<input checked="" type="checkbox"/> <u>Full-time</u>	<input checked="" type="checkbox"/> <u>Full-time</u>		
<input checked="" type="checkbox"/> <u>Partial-year</u>	<input checked="" type="checkbox"/> <u>Partial-year</u>		
<input checked="" type="checkbox"/> <u>Part-time</u>	<input checked="" type="checkbox"/> <u>Part-time</u>		

- (A) Full-time continuing and temporary, partial-year continuing and temporary, and part-time continuing and temporary (in positions of greater than six months and 520 hours of continuous employment) administrative, supervisory/professional and staff employees shall be granted jury duty leave with pay provided that the payment for jury duty services shall be turned over to the college cashier within five working days of the receipt of such payment. Under exceptional circumstances the college will request a deferment of jury duty for an employee.
- (B) Eligible employees may be granted paid court leave by the Vice President for Administrative Services for court appearances judged to be in the public interest provided that such leave will not be granted when the employee is a plaintiff or defendant in the court action.
- (C) Employees are expected to report for work all or part of any day they are not actually engaged in jury duty or court proceedings.

Replaces: 3354:2-20-59

Effective: 07/07/1994

CERTIFIED ELECTRONICALLY

Certification

03/13/2015

Date

Promulgated Under: 111.15
Statutory Authority: 3354
Rule Amplifies: 3354
Prior Effective Dates: 7/7/1994