

**3354:2-10-01 College Business Hours.**

- (A) The uniform business hours of all college operations are, at the minimum, 8:00 a.m. to 5:00 p.m. Monday through Friday. Extended hours of operations will be scheduled for departments providing direct services to students.
- (B) In college operations where non-standard shifts are required, the cognizant administrator in consultation with the Vice President for Human Resources and Organizational Development will set special hours in order to ensure effective and efficient coverage.

Replaces: 3354:2-10-01

Effective: 03/06/2003

CERTIFIED ELECTRONICALLY

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Certification

03/09/2015

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Date

Promulgated Under: 111.15  
Statutory Authority: 3354  
Rule Amplifies: 3354  
Prior Effective Dates: 3/2/89, 3/6/2003