

3354:1-20-02 – Fees and refunds policy**(A) Instructional tuition for credit courses.**

1. The Board will set credit instructional tuition and general fees.
2. The College shall maintain a separate instructional tuition and general fee structure for: students who are residents of the District, students who are residents of Ohio but not of the District, and students who are not residents of Ohio.
3. Tuition rates shall be regularly reviewed and updated in accordance with Ohio law.

(B) Supplemental, incidental and institutional fees.

The College may establish supplementary course and incidental fees to cover certain costs of goods and services related to the education process. The appropriateness of such fees are to be regularly reviewed and updated accordingly. Such fees are to be charged equally to all students regardless of their residency status, credit or audit status, or employment status with the College; except that senior citizens participating in the free tuition course audit program shall not be charged such fees.

Institutional fees are charged to all students as determined by the number of credit hours. The fee is designed to provide students with unlimited access to all Campuses, recreation facilities, Technology Learning Centers, libraries and Campus special events.

(C) Fees for non-credit courses, training and services.

Fees charged by the College for non-credit courses, training and services shall be established in consideration of College goals and market demand.

(D) Refunds for credit and non-credit courses.

Refunds for students participating in federal financial aid programs may be determined by federal law. Except to the extent refunds are determined by law, the following rules apply:

1. For academic credit and non-credit courses, refunds of tuition and of instructional, general and supplemental fees shall be made in accordance with a refund schedule, which the College shall regularly promulgate.
2. No refunds shall be granted if a student is dismissed from the College for disciplinary reasons.

(F) Implementation

The President or the President's designee is hereby directed to take all steps necessary and appropriate for the effective implementation of this policy.

Effective date: March 30, 2017

Prior effective date: December 15, 2005

Effective: 05/26/2017

CERTIFIED ELECTRONICALLY

Certification

05/16/2017

Date

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