



Ohio Administrative Code Rule 5501:2-3-05 Certificate of qualification.

Effective: February 15, 2021

A certificate of qualification shall be valid for one year or less, unless revoked by the director in accordance with sections 5525.03 and 5525.07 of the Revised Code and the rules promulgated pursuant thereto, provided that the applicant's financial statement is not more than one year and five months beyond the last day of an applicant's fiscal year.

The certificate shall set out the bidder's dollar bidding capacity and the work types for which the bidder is qualified on the basis of its submitted financial documents, previous performance for the department and general work experience. The bidder may only bid on contracts for which it has dollar bidding capacity for one hundred per cent of its bid at the time of submittal. The dollar amount of all pending work shall be subtracted from the bidder's dollar bidding capacity at the time of bidding by the department to determine whether the bidder has dollar bidding capacity at least equal to one hundred per cent of its bid.

A bidder must possess work types, and perform work, equal to at least fifty per cent of the total amount of the submitted bid price. The director may, by insertion of a contract provision, reduce the fifty per cent amount.

Bidders without any prior work experience with the department shall be granted a multiplying factor of eight in order to establish a dollar bidding capacity on their certificates. In the event a bidder bids with the department as a prime contractor or is selected to perform work as a subcontractor, all pending work of the bidder will be assessed against the dollar amount set out in its certificate.
