



Ohio Administrative Code

Rule 5180:2-37-03 PCSA requirements for completing the family assessment.

Effective: September 1, 2024

(A) The public children services agency (PCSA) is to complete the "Family Assessment" in Ohio's comprehensive child welfare information system (CCWIS) for the following reports:

(1) Intra-familial child abuse and neglect reports assigned to alternative or traditional response pathway, including those screened in as a third party assessment/investigation.

(2) Dependency reports.

(3) Stranger danger reports when applicable pursuant to rule 5101:2-36-05 of the Administrative Code.

(B) The PCSA is to complete the "Family Assessment" on all cases transferred for ongoing PCSA services prior to completion of the "Family Case Plan" or "Prevention Services Plan" pursuant to rule 5101:2-38-01, 5101:2-38-05, or 5101:2-40-05 of the Administrative Code, except for the following family in need of services reports:

(1) Deserted child/safe haven.

(2) Emancipated youth.

(3) Permanent surrender.

(4) Interstate compact on placement of children (ICPC).

(5) Interstate compact on adoption and medical assistance (ICAMA).

(C) The PCSA is to complete the "Family Assessment" regarding the family of the alleged child victim/child subject of the report. Family includes all of the following individuals, as applicable:



- (1) Alleged child victim/child subject of the report.
 - (2) Siblings of the alleged child victim/child subject of the report, including step or half siblings residing in the home.
 - (3) Parent, guardian, custodian residing in the home of the alleged child victim/child subject of the report.
 - (4) Paramour of the custodial parent, guardian, custodian or caretaker residing in the home.
 - (5) Children of the paramour residing in the home.
 - (6) Other children residing in the home of whom the parent, guardian, custodian or caretaker has custody or guardianship.
 - (7) A related or unrelated adult caretaker residing in the home having routine responsibility for care of the alleged child victim/child subject of the report and siblings.
 - (8) An individual having regular contact with the alleged child victim/child subject of the report who may contribute to the risk of maltreatment to the child based upon their behaviors and interactions with the child or family.
- (D) If an order of shared parenting has been issued and there has not been a residential parent designated by the court, the PCSA is to complete the "Family Assessment" on the family members residing with the custodian who had physical care of the alleged child victim/child subject of the report at the time the incident occurred.
- (E) The PCSA is to, at minimum, complete face-to-face contact and interview the family described in paragraph (C) of this rule and complete the "Family Assessment" no later than sixty days from the date the PCSA screened in the referral.