



## Ohio Administrative Code

### Rule 5122:3-1-16 Appeals.

Effective: January 3, 2023

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Approvals, disapprovals, or other decisions made under these rules may be appealed by an applicant as follows:

(A) The aggrieved party may request in writing that an informal meeting be held with the deputy director, the chief, a representative of the board, and the applicant to discuss and attempt to resolve the particular problem through negotiation and settlement. Such request is to include a written summary of the controversy. The chief will schedule the meeting and will give all parties reasonable notice of it in writing. At the conclusion of the meeting, a report documenting the problem, the efforts made at the meeting to resolve the problem, and any resolution reached will be submitted by the chief to the director for consideration and approval. If the director requires additional data or documentation from the aggrieved party relative to the issues or problems in question in order to adequately evaluate the resolution reached, such data or documentation will be promptly provided by said party.

(B) In the event informal meetings requested do not result in resolution of the controversy, or if no informal meetings are desired by the aggrieved party, that party may request by certified mail that a formal hearing be convened pursuant to section 119.06 of the Revised Code, with the director or a designee presiding, to hear the controversy and make a formal decision thereon. Appeals from such formal hearing are to be made as provided by section 119.12 of the Revised Code.

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