



Ohio Administrative Code Rule 5122-9-16 Shared service agreements.

Effective: June 6, 2011

(A) The purpose of this rule shall be to establish procedures for writing, processing, amending, and canceling shared service agreements.

(B) The provisions of this rule shall be applicable to all employees of the Ohio department of mental health.

(C) The following definition shall apply to this rule in addition to those appearing in section 5122.01 of the Revised Code:

"Shared service agreement" means a written agreement used by the department in order to thoroughly identify costs which hospital services incurs by providing direct and indirect services to divisions and sections within the department and to outside agencies.

(D) Policy

(1) The department of mental health shall use the current procedure manual for shared service agreement as a guideline in the preparation of shared service agreements.

(2) Shared service agreements shall be used to provide a basis for recovering the costs which hospital services incurs by providing direct and indirect services to divisions and sections within the department and to outside agencies.

(3) Shared service agreements shall be used to verify any adjustments claimed in medicare/medicaid cost reports for audit purposes.

(4) Shared service agreements shall be used as a tool in budgeting and allocating spending authority to department accounts.



(E) Implementation

All chief executive officers, deputy directors and office chiefs of the department shall be responsible for implementation of this rule.
