



Ohio Administrative Code

Rule 5120:1-14-05 Application and fiscal management for facility governing boards.

Effective: March 22, 2021

(A) Application:

Applications for state financial assistance to establish, maintain and operate a community-based correctional facility and program shall be submitted to the division of parole and community services of the department of rehabilitation and correction.

(B) Fiscal management

The fiscal management rules prescribe the procedures with which applicants receiving state financial assistance must comply during the period of agreement.

(1) Terms and conditions:

(a) Applicants agree to operate the program as outlined in the application submitted by the facility governing board and as approved by the division of parole and community services, department of rehabilitation and correction. The application shall contain proposed budget expenditures, by category, for the total cost of operating the facility and program for the time frame designated by the bureau of community sanctions.

(b) Funding shall be paid by the department of rehabilitation and correction to the applicant and shall be specified in the grant agreement.

(c) Quarterly payments shall be made by the department of rehabilitation and correction for the period of the agreement. This process shall continue until the total grant award has been expended.

(2) Personnel services:

(a) The only positions which will be funded are those set forth in the application. Changes in number



of positions created, filled, or vacated during the grant period require prior approval of the bureau of community sanctions, division of parole and community services.

(b) Persons employed under a grant are not employees of the department of rehabilitation and correction.

(3) Expenses:

(a) Expenditures of state funds may be used to operate the program as submitted and approved by the division of parole and community services.

(b) Expenditures must comply with guidelines established by the division of parole and community services and are consistent with federal, state and local laws.

(4) Payment and accounting:

(a) Payments made under the grant agreement shall be made to county auditors or for deposit with county treasurers as designated in writing by the facility governing board.

(b) There shall be no direct payment of state funds by the department of rehabilitation and correction to any individual or private entity.

(c) The applicant shall maintain adequate records itemizing all expenses paid with grant funds. Such records shall be open to inspection at any time by the department of rehabilitation and correction, the auditor of state or agents appointed by the auditor during and after the grant period.