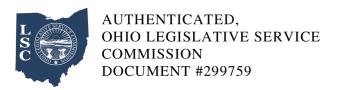# Ohio Administrative Code

Rule 5101:9-6-11.2 Child care administration allocation.

Effective: October 5, 2022

(A) The Ohio department of job and family services (ODJFS) allocates funding to the county department of job and services (CDJFS) for the administrative costs of providing publicly funded child care.

(B) The assistance listing number (ALN) for this allocation is 93.575.

(C) ODJFS issues this allocation on a federal fiscal year (FFY) basis. ODJFS communicates the funding and liquidation periods through the county finance information system (CFIS). The CDJFS must expend funds by the end of the funding period and disburse and report expenditures no later than the end of the liquidation period.

(D) ODJFS issues available funds for this allocation using the same methodology as contained in paragraph (D) of rule 5101:9-6-11 of the Administrative Code.

(E) The term "administrative costs" means costs necessary for the proper administration of the child care program in accordance with 45 C.F.R. 98.54 (September 30, 2016). These activities may include:

(1) Salaries and related costs of staff engaged in administration and implementation of the program;

(2) Travel costs incurred for official business in carrying out the program;

(3) Administrative services, including accounting services performed by grantees or subgrantees or under agreements with third parties and;

(4) Indirect administrative costs associated with providing program services, such as costs for supplies, equipment, travel, postage, utilities, rental and maintenance of office space associated with child care administration and child care non-administration, in accordance with the ODJFS cost

allocation plan;

(F) The CDJFS direct charges contract costs related to the general administration and coordination of the programs to this allocation. The CDJFS claims administrative costs through the random moment sample (RMS) process as described in rule 5101:9-7-20 of the Administrative Code. The CDJFS reports direct expenditures as described in rule 5101:9-7-29 of the Administrative Code.

(G) The CDJFS may request to transfer available child care administration funding to the child care non-administration allocation to be used as stated in paragraph (E) of rule 5101:9-6-11 of the Administrative Code.

(H) The CDJFS may apply child care administrative expenditures in excess of the child care administration allocation to TANF administration funding as outlined in rule 5101:9-6-08.8 of the Administrative Code.

(I) Allocation redistribution is pursuant to rule 5101:9-6-02 of the Administrative Code. The definitions, requirements, and responsibilities contained in rule 5101:9-6-50 of the Administrative Code are applicable to this rule.