



Ohio Administrative Code Rule 5101:4-9-06 SNAP E&T disenrollment.

Effective: October 1, 2024

Once an individual has been enrolled in the supplemental nutrition assistance program (SNAP) employment and training (E&T) program, they may only be disenrolled in accordance with the provisions of this rule. This rule describes when a SNAP E&T enrolled participant may be disenrolled from the SNAP E&T program and the process a SNAP E&T case manager is to follow when disenrolling a SNAP E&T enrolled participant from the SNAP E&T program.

(A) Under what circumstances may an E&T case manager disenroll a SNAP E&T enrolled participant from SNAP E&T?

A case manager may disenroll an individual when:

(1) The SNAP E&T enrolled participant informs the E&T case manager that SNAP E&T services are no longer needed. This includes when the enrolled participant has:

(a) Obtained unsubsidized employment;

(b) Achieved all employment, educational and/or training goals;

(c) Become ineligible for SNAP due to an increase in earned income and not receiving job retention services in accordance with rule 5101:4-9-07.5 of the Administrative Code;

(d) Exhausted job retention services provided in accordance with rule 5101:4-9-07.5 of the Administrative Code; or

(e) Enrolled in a program under Title 1 of the Workforce Innovation and Opportunity Act, Pub. L. No. 113-128, (07/2014); a program under section 236 of the Trade Act of 1974, 19 U.S.C. 2296, (06/2015); or a program of employment and training for veterans operated by the department of labor or the department of veterans affairs.



(2) The E&T enrolled participant can no longer be served with E&T services. This includes when the enrolled participant cannot be assigned due to:

(a) The lack of a provider of a suitable E&T component or activity (this includes reaching provider capacity);

(b) Funding limitations by the county agency;

(c) Institutionalization or incarceration of the E&T enrolled participant;

(d) The enrolled participant is not suitable for assignment to a SNAP E&T component;

(e) The E&T enrolled participant is deceased;

(f) The E&T enrolled participant has moved out of the county;

(g) Military enlistment or deployment of the E&T enrolled participant; or

(h) Loss of SNAP eligibility due to an increase in unearned income or for any reason other than fraud or non-compliance and not receiving job retention services in accordance with rule 5101:4-9-07.5 of the Administrative Code.

(3) The E&T enrolled participant is not making progress in the SNAP E&T program. This includes when the enrolled participant has:

(a) Voluntarily withdrawn from SNAP E&T;

(b) Not engaged in SNAP E&T for at least two consecutive months;

(c) Been determined to not be making satisfactory progress in the E&T program in accordance with rule 5101:4-9-05 of the Administrative Code; or



(d) Loss of SNAP eligibility due to fraud or non-compliance.

(B) What are the SNAP E&T case manager's responsibilities when disenrolling a SNAP E&T enrolled participant?

(1) The SNAP E&T case manager is to document the disenrollment in the Ohio benefits integrated eligibility system, including ensuring that all supportive services and assignments have been ended.

(2) There is no loss of SNAP eligibility or change in benefit amount due to disenrollment from SNAP E&T and the decision is not an adverse action subject to rule 5101:6-2-04 of the Administrative Code. However, within ten days of determining that the SNAP E&T enrolled participant is to be disenrolled, the SNAP E&T case manager is to inform the SNAP E&T enrolled participant of the reason for the disenrollment and the date it takes effect by any reasonable means (letter, phone call, email, etc.).