



Ohio Administrative Code

Rule 5101:4-9-03 SNAP E&T supportive services.

Effective: October 1, 2024

Beginning with the costs associated with participating in the comprehensive assessment and continuing until disenrollment from the supplemental nutrition assistance program (SNAP) employment and training (E&T) program, individuals may need assistance in overcoming barriers, including being reimbursed for expenses directly related to their participation in the SNAP E&T program. This rule describes the responsibilities of a case manager to ensure supportive services are provided as needed.

(A) What are supportive services?

Services determined by a SNAP E&T case manager to be necessary and reasonable to enable an individual to participate in SNAP E&T, achieve self-sufficiency and/or obtain or retain employment. This includes providing reimbursement for expenses or costs associated with attending an E&T assessment. There are two categories of supportive services:

(1) Allowable expenses directly related to participation include, but are not limited to the cost of transportation, other work, training or education related expenses and child care.

(2) Connections to other programs: When an E&T case manager identifies that a SNAP E&T enrolled individual has a barrier to employment not directly related to participation in SNAP E&T, the E&T case manager is to work with the individual to explore ways to overcome the barrier(s), including but not limited to:

(a) Linkages to community services;

(b) Assistance with housing;

(c) Payments related to emergent needs;



(d) Connections to publicly funded child care;

(e) Legal services; and

(f) Referrals to health care.

(B) What are the county agency's responsibilities for providing supportive services?

A county agency and the assigned E&T case manager are to:

(1) Arrange and provide payment for reimbursement or expenses that directly relate to participation in the SNAP E&T program (including the comprehensive assessment);

(2) Make reasonable and diligent efforts to connect a SNAP E&T enrolled participant to programs or services needed to overcome barriers to employment;

(3) Explore needed supportive services with the SNAP E&T enrolled participant during the comprehensive assessment, through case management and as a way to address barriers to progress in the SNAP E&T program;

(4) Document supportive services in the Ohio benefits integrated eligibility system, including, if known, the cost of providing the service to the participant, even when the service was provided through another program (for example, the value of a rent payment made through a county agency's prevention, retention or contingency program); and

(5) Be solely responsible for determining the appropriateness and the availability of funds for payment or reimbursement, including determining if the expense or reimbursement is allowable.

(6) Provide reimbursement for child care expenses for a child under the age of twelve, that directly relate to participation in SNAP E&T only when:

(a) The individual has applied for publicly funded child care and been determined not to be eligible;
or



(b) The individual is eligible for publicly funded child care and has copay expenses.