



Ohio Administrative Code Rule 5101:2-25-03 Title XX county profile.

Effective: February 7, 2022

(A) Each county department of job and family services (CDJFS) is to submit an annual "Title XX County Profile" into the federal reporting SSBG Title XX reporting system no later than June fifteenth. The county profile is to identify the Title XX social services to be provided during the upcoming federal fiscal year, October first to September thirtieth.

(B) The CDJFS can amend the profile report in the system no later than July fifteenth prior to the FFY for which it is effective. The CDJFS is to ensure the last amended profile be signed by the county commissioner or designee. The amended "Title XX County Profile" is to comply with the requirements of paragraph (C) of this rule and will take into consideration comments and recommendations received during the public hearing held in accordance with paragraph (D) of this rule.

(1) The CDJFS is to maintain the original and all amended county profile(s) with signature(s) of approval by the CDJFS' director and county commissioner(s) or designee, and the date and location of the public hearing pursuant to paragraphs (D) and (E) of this rule, on file to present at a state hearing upon request or in the event of an inquiry.

(2) Once the amended "Title XX County Profile" has been signed in accordance with paragraph (B)(1) of this rule, the CDJFS is to enter the amended "Title XX County Profile" within the federal reporting SSBG Title XX reporting system.

(C) The county profile shall include the services to be provided and for each service the estimated number of persons to be served or activities provided and estimated total expenditures including state, federal and local dollars. The county chooses the service(s) it wishes to offer from a catalogue of Title XX services listed on the county profile, but each profile shall include one or more services directed at one or more of the following five program goals. The count is to include primary consumers and individuals authorized to receive the service on behalf of a primary consumer. The five national goals for Title XX are:



- (1) Achieving or maintaining economic self-support to prevent, reduce, or eliminate dependency.
 - (2) Achieving or maintaining self-sufficiency including reduction or prevention of dependency.
 - (3) Preventing or remedying neglect, abuse or exploitation of children or adults unable to protect their own interest or preserving, rehabilitating or reuniting families.
 - (4) Preventing or reducing inappropriate institutional care by providing for community-based care, home-based care or other forms of less intensive care.
 - (5) Securing referral or admission for institutional care when other forms of care are not appropriate or providing services to individuals in institutions.
- (D) The CDJFS planning committee designated by the county commissioners shall conduct a public hearing on the initial county profile prior to its publication and make a record of the proceedings from which a transcript can be made. Public hearings may be conducted virtually. A public notice of the hearing shall be published in one or more mediums: a newspaper of general circulation, radio, television, or agency's website before such hearing is held. Comments and recommendations received from the public, as a result of the hearing, should be taken into consideration for the final county profile.
- (E) Each CDJFS has the flexibility of doing a public hearing annually or biennially and shall forward electronically a summary of the comments made at the public hearing on the proposed county profile to ODJFS mailbox, JFC OFC_SSBG_Title_XX_County_Profile_Reports, by the end of May.
- (F) The only social services authorized for Title XX state and federal reimbursement are those which are included in the "Title XX County Profile" submitted within the federal reporting SSBG system and for which standard definitions have been published in the "Comprehensive Title XX Social Services Plan" (CTXXSSP).
- (1) Social services identified in the "Title XX County Profile" will comply with the definitions and



requirements contained in rule 5101:2-25-01 of the Administrative Code.

(2) Any child care services provided will comply with the requirements set forth in Chapter 5101:2-16 of the Administrative Code.

(G) Each CDJFS may develop a "Title XX Local Needs Report" to substantiate the local county criteria utilized in the selection of Title XX services in the county profile. In the needs report, the CDJFS may address the local needs and Title XX services provided to resolve these needs. The provisions of such services shall be financially feasible. The following topics may be included in the "Title XX Needs Report":

(1) The statement of needs; this is a description of needs to be addressed by Title XX funded services. The CDJFS may choose to use in its description of needs any or all of the categorically grouped needs listed in this paragraph. The six groups of needs cover all Title XX reimbursable services.

(a) Abuse, neglect, exploitation.

(b) Family or individual health.

(c) Frail, impaired, elderly, handicapped.

(d) Unemployment, training, insufficient job skills.

(e) Family or individual dysfunction.

(f) Other.

(2) The needs assessment source; this is for the needs listed in paragraph (G)(1) of this rule. The source of the information utilized to determine selection of the Title XX services may be identified.

(3) The services needed in the county; this may specify which Title XX service(s) shall be utilized to meet the grouped needs listed in paragraph (G)(1) of this rule.



(4) The population affected; this may identify the population group which is most in need of each service provided.

(5) The goal attainment; this is for each of the services offered, and shall specify which Title XX goal(s) described in section 5101.46 of the Revised Code will be achieved.

(H) If the CDJFS has developed a "Title XX Needs Report", the CDJFS shall:

(1) Make the "Title XX Needs Report" available for public review and comment.

(2) Submit electronically to ODJFS mailbox, JFC OFC_SSBG_Title_XX_County_Profile_Reports, one copy of the "Title XX Needs Report" with the county profile.