



Ohio Administrative Code

Rule 5101:2-18-08 Training and professional development requirements for an approved child day camp.

Effective: April 27, 2023

(A) What are the health training requirements for an approved child day camp?

(1) All child day camp staff members are to be currently trained in first aid and cardiopulmonary resuscitation (CPR). Both the first aid and the CPR trainings are to be appropriate for the age and developmental levels of the children in care.

(a) First aid and CPR trainings are to be completed within the first thirty days of hire.

(b) Until all required individuals are current in the trainings, at a minimum, the child day camp is to have at least one trained child day camp staff member on-site (in each building or on the grounds) during all hours of operation who meets this requirement.

(2) An approved child day camp shall have at least one child day camp staff member on-site (in each building or on grounds) during all hours of operation who is currently trained in management of communicable disease (more than one person may be used to meet this requirement).

(3) All child day camp staff members are to be currently trained in child abuse and neglect recognition and prevention. The child abuse and neglect recognition and prevention training shall be completed within thirty days of hire.

(a) If the child day camp provides training in child abuse and neglect recognition and prevention and meets the American camp association (ACA) requirements, it can be taken in place of the Ohio department of job and family (ODJFS) training.

(b) Until all required individuals are current in this training, at a minimum, the child day camp is to have at least one trained child day camp staff member on-site (in each building or on the grounds) during all hours of operation who meets this requirement.



(4) Trainings are to meet course and trainer requirements in appendix A to this rule.

(5) If a child day camp staff member meets the trainer requirements in appendix A to this rule for a health training, that person is considered to meet the health training requirement for that health training pursuant to paragraphs (A)(1) and (A)(2) of this rule.

(6) Audiovisual or electronic media training are not to be used to meet the CPR training requirement pursuant to paragraph (A)(1) of this rule unless there is also an in-person training component.

(B) What are the ongoing professional development training requirements for the administrator and child day camp staff members ?

Complete a minimum of five clock hours of professional development training each fiscal year in any of the categories approved by the ACA or similar camp accrediting body approved by ODJFS. The fiscal year is defined as July first through June thirtieth.

(C) What verification is needed on file at the approved child day camp to document the completed training?

(1) The health trainings shall be documented by one of the following:

(a) Verification from the Ohio professional registry (OPR).

(b) Training cards or certificates issued by the training organization.

(c) The JFS 01276 "Health Training Documentation for Child Care."

(2) The on-going professional development shall be documented by one of the following:

(a) Verification from OPR.

(b) Transcript of completion of college courses from an accredited university, college or technical college.



- (i) One quarter credit hour equals ten clock hours of training.

- (ii) One semester credit hour equals fifteen clock hours of training.

- (c) Certificates indicating continuing education units (CEU). One CEU equals ten clock hours of training.

- (d) Certificates issued by ACA or a similar camp accrediting body approved by ODJFS.

- (e) The JFS 01307 "Professional Development Documentation for Child Care."

- (f) Certificates issued by Ohio child welfare training centers.

- (3) An approved child day camp administrator or owner shall, within five business days, provide current staff with copies of their training documentation upon request or upon separation from employment for any records not verified in the OPR.