



Ohio Administrative Code

Rule 5101:2-14-03 Training requirements for an in-home aide.

Effective: November 12, 2023

(A) What health training is to be completed before an in-home aide (IHA) may be certified?

The IHA is to complete the following prior to certification:

(1) Current certification in first aid and cardiopulmonary resuscitation (CPR). Both the first aid and the CPR trainings are to be appropriate for the ages and developmental levels of the children in care, as described in appendix A to this rule.

(2) Current training in management of communicable diseases as described in appendix A to this rule.

(3) Current training in one of the following child abuse and neglect recognition and prevention trainings:

(a) Ohio department of job and family services (ODJFS) child abuse and neglect recognition and prevention training.

(b) Child abuse and neglect recognition and prevention training as described in appendix A to this rule.

(4) If the IHA meets the trainer requirements in appendix A to this rule for a health training, the person is considered to meet the health training requirement for that health training, pursuant to paragraphs (A) and (B) of this rule.

(5) Audiovisual or electronic media training is not to be used to meet the CPR training requirement pursuant to paragraphs (A)(1) and (B)(1) of this rule unless there is also an in-person component of the training.



(B) What are the on-going health training requirements for a certified IHA?

(1) Maintain current certification in first aid and cardiopulmonary resuscitation (CPR) appropriate for the ages and developmental levels of the children in care, as described in appendix A to this rule.

(2) Maintain current training in management of communicable diseases and child abuse and neglect recognition and prevention, as described in appendix A to this rule.

(C) What are the on-going professional development requirements for a certified IHA?

(1) Maintain documentation of completion of a minimum of six clock hours of training annually in any of the categories listed in appendix B to this rule each fiscal year. The fiscal year is defined as July first through June thirtieth.

(2) Health trainings taken pursuant to paragraphs (A) and (B) of this rule are not to be used to meet the professional development training requirements.

(3) Audiovisual or electronic media training may be used to meet the six hours of annual training.

(4) An IHA certified in the current fiscal year is to complete the professional development hours by the end of the following fiscal year.

(D) What verification is needed on file to document the completed training?

(1) Health trainings are to be documented by one of the following:

(a) Verification from the Ohio professional registry (OPR).

(b) The JFS 01276 "Health Training Documentation for Child Care."

(c) Training cards or certificates issued by the training organization.

(2) Professional development hours are to be documented by one of the following:



- (a) Verification from the OPR.

- (b) Transcript of completion of college courses from an accredited university, college or technical college.
 - (i) One quarter credit hour equals ten clock hours of training.
 - (ii) One semester credit hour equals fifteen clock hours of training.

- (c) The JFS 01307 "Professional Development Documentation for Child Care."

- (d) Certificates of continuing education units (CEU). One CEU equals ten clock hours of training.

- (e) Certificates issued by Ohio child welfare training centers.