



## Ohio Administrative Code

### Rule 5101:12-1-54.2 Incentive payment: county self-assessment.

Effective: April 14, 2011

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(A) Twenty-five per cent of the child support enforcement agency (CSEA) incentive payment, calculated in accordance with rule 5101:12-1-54.1 of the Administrative Code, shall be distributed to the CSEA subject to the limitations described in this rule.

(B) For the purposes of this rule, "self-assessment category" refers to the following child support program categories:

- (1) Case closure;
- (2) Establishment of paternity and support orders;
- (3) Enforcement of support orders;
- (4) Securing and enforcing medical support orders;
- (5) Review and adjustment of support orders (public assistance cases); and
- (6) Review and adjustment of support orders (non-public assistance cases).

(C) Sampling methodology for the quality assurance (QA) sample.

(1) For the purposes of this rule, the "quality assurance (QA) sample" refers to the case sample provided by the office of child support (OCS) to the CSEA, and used by the CSEA to complete the county self-assessment. The total statewide QA sample will be approximately one thousand cases per self-assessment category.

(2) For the purposes of this rule, the "federal sample" refers to the case sample used by OCS to complete the federal self-assessment, as required by 45 C.F.R. part 308, as in effect on July 21, 2008.



The minimum number of cases in the federal sample is five hundred in each self-assessment category. These cases are randomly selected from the statewide caseload.

(3) Each county will receive a minimum of eleven cases in each self-assessment category. The federal sample will be distributed to each county in accordance with the process of random sample selection. The federal sample may be more or less than the eleven case minimum. If necessary, the remaining QA sample needed to meet the eleven case minimum will be randomly selected from the county caseload in each self-assessment category.

(D) Timeframes for the county self-assessment.

(1) OCS shall provide the QA sample to the CSEA by November fifteenth of each year.

(2) The CSEA shall complete and return the self-assessment to OCS by February fifteenth of the subsequent year.

(E) Completing and submitting the county self-assessment.

(1) OCS shall develop the procedures for the CSEA to follow in order for the CSEA to complete a self-assessment. Periodically, OCS will modify the procedures as appropriate.

(2) The CSEA is required to complete the county self-assessment, using the procedures as set forth by OCS, which includes but is not limited to meeting all of the following criteria:

(a) Using the software programs as designated by OCS to facilitate review and reporting procedures;

(b) Reviewing and evaluating each case in the QA sample;

(c) Applying an appropriate rating to each case in the QA sample; and

(d) Submitting the self-assessment to OCS, using the method for submission as designated by OCS, within the timeframe described in paragraph (D)(2) of this rule.



(3) Failure of the CSEA to submit a completed self-assessment to OCS by February fifteenth shall result in a twenty-five per cent reduction of the final reconciled CSEA incentive payment, as determined in accordance with paragraph (E) of rule 5101:12-1-54 of the Administrative Code.

(a) The twenty-five per cent reduction shall be imposed by reducing each monthly allocation during the calendar year following the calendar year in which the CSEA failed to submit the self-assessment to OCS.

(b) The amount of funds contained in the twenty-five per cent reduction shall be retained by ODJFS.