



Ohio Administrative Code

Rule 5101:1-3-12.9 Job skills training directly related to employment.

Effective: August 1, 2022

(A) Which section of the Revised Code applies to job skills training directly related to employment?

(1) Section 5107.05 of the Revised Code authorizes the director of job and family services to adopt rules as necessary to comply with Title IV-A, Title IV-D, federal regulations, state law and the state plan.

(2) The county agency shall administer the work activity programs in accordance with the requirements contained in this rule and not in accordance with sections 5107.40, 5107.54, 5107.541 and 5107.61 of the Revised Code. All applicable requirements contained in the Revised Code sections referenced have been incorporated in this rule.

(B) What is job skills training directly related to employment?

(1) Job skills training directly related to employment means training or education for job skills required by an employer to provide an individual with the ability to obtain employment or to advance or adapt to the changing demands of the workplace.

(2) Job skills training includes, but is not limited to the following:

(a) Customized training to meet the needs of a specific employer. Customized training can include literacy instruction or language instruction when such instruction is explicitly focused on skills needed for employment or combined in a unified whole with job skills training;

(b) General training that prepares an individual for employment; and

(c) Unpaid internships when directly related to employment.

(3) Post-secondary education leading to a baccalaureate or advanced degree may fall within the



definition as long as it is directly related to a specific job or occupation. Participants can be assigned to this activity after the twelve months of vocational educational training has been used.

(4) The following activities do not meet the definition of job skills training directly related to employment:

(a) Substance abuse counseling and treatment;

(b) Mental health services; and

(c) Other rehabilitative activities.

(C) When may homework count toward the job skills training directly related to employment?

The county agency may count supervised homework time and up to one hour of unsupervised homework time for each hour of class time. Total homework time counted for participation may not exceed the hours required or advised by a particular educational institution. The county agency shall document the homework expectations of the educational program in order to count homework time.