



Ohio Administrative Code Rule 4906-7-05 Reporting violations.

Effective: May 30, 2024

(A) Except as provided in rule 4906-7-04 of the Administrative Code, a certificate holder shall, within thirty days of its discovery, docket a written report of any violation of section 4906.98 of the Revised Code in its certificate case. Each written report shall include:

- (1) A description of the violation.
 - (2) The date and time the violation occurred.
 - (3) The date and time the violation was discovered.
 - (4) All actions taken to address the violation, including a timeline of those actions and other relevant events.
 - (5) The certificate holder's plan to respond to the violation and avoid future similar violations.
 - (6) Any other information relevant to the cause and prevention of any recurrence of the violation.
- (B) Staff will investigate every report submitted under paragraph (A) of this rule.
-