



Ohio Administrative Code Rule 4783-1-03 Biennial registration.

Effective: June 30, 2017

(A) Each certified Ohio behavior analyst shall register on a biennial basis pursuant to division (A) of section 4783.05 of the Revised Code, including the continuing education (CE) information required by division (B) of section 4783.05 of the Revised Code and rule 4732-2-01 of the Administrative Code (CE requirements). Registration shall be in a format prescribed by the board and shall include information deemed necessary by the board. Notification of renewal requirements will be emailed to the last known email address of each certificate holder no later than sixty days prior to certificate expiration. Failure to register and pay the biennial registration fee by the thirty-first day of August of each even-numbered year after the year of certification will result in automatic expiration of the certification unless the board has excused, in writing, a certificate holder from all or any part of the CE requirements pursuant to paragraph (C)(9) of rule 4783-2-01 of the Administrative Code.

(B) The board hereby waives the registration fee and CE requirements of a certified Ohio behavior analyst during such time as said certificate holder is on active duty in the armed forces of the United States, provided the registration form is completed and exemption from the fee and CE requirements is requested and approved by the board.

(C) Any certificate suspended pursuant to paragraph (A) of this rule may be reinstated by the board within five years after such expiration, on request of the certificate holder who failed to timely renew the certificate. Absent any grounds for denial as set forth in section 4783.09 of the Revised Code, such reinstatement:

(1) Shall be automatic if requested within one year, upon immediate payment of the biennial registration fee plus the penalty fee in effect at the time of the request and:

(a) The certificate holder demonstrates active certification as a board certified behavior analyst by the behavior analyst certification board or its successor organization; or

(b) Upon receipt in the board office of a report from the Ohio psychological association or the Ohio



school psychologists association of having completed the CE requirements that were in effect at the time of the most recent certificate renewal deadline; or

(c) Without such evidence if the fees and/or CE requirements are waived or excused, in writing, pursuant to paragraph (B) or paragraph (C) of this rule; or

(2) After one year following such suspension shall require:

(a) Payment of the biennial registration fee in effect at the time of the request for reinstatement plus the penalty fee, unless the board waives the fees pursuant to paragraph (B) or paragraph (C) of this rule, with no part of these fees being refundable regardless of the outcome of the request for reinstatement; and

(b) Approval by the board of the expired certificate holders statement, under oath, describing his/her professional activities after the date of expiration of the certificate; and

(c) The certificate holder demonstrates active certification as a board certified behavior analyst by the behavior analyst certification board or its successor organization, or acceptance by the board of evidence of having completed, either during the previous two years or during the biennium, the CE requirements that were in effect for the biennium prior to the last regular certificate renewal anniversary unless the board excuses, in writing, the certificate holder from all or any part of the CE requirements.