



Ohio Administrative Code

Rule 4781-8-09 Examination development and sponsor.

Effective: January 20, 2020

(A) The division may contract with recognized national testing service providers to administer the examinations for the Ohio manufactured homes installer license and the Ohio manufactured homes inspector certification. The examinations shall demonstrate that the applicant has knowledge of Chapter 4781. of the Revised Code and the rules promulgated thereunder. The division may, at any time, review the content of the examinations.

(B) Each examination provider shall ensure that:

(1) Examinations shall consist of statistically justifiable, objective, and valid multiple-choice questions that address each of the subject areas covered in the installation training course and division-approved inspection checklists;

(2) Each examination shall have multiple versions, each of which shall be of equal validity, objectivity, and difficulty;

(3) Examinations shall be kept in a secure location;

(4) The identity of the individual taking the examination shall be verified;

(5) The examination shall be designed so as to take an installer or inspector of average ability no more than two hours to complete the examination; and

(6) Within fifteen business days after completion of the examination, the division shall be provided with the examination results for each applicant.

(C) Locations for examinations.

(1) The installer examination and inspector examination shall be offered in Franklin county no less



than four times in each calendar year.

(2) In addition to the requirement set forth in paragraph (C)(1) of this rule, the examinations may at the discretion of the division also be offered in as many other Ohio counties as is necessary to ensure that applicants have the option, at least once every three months, to take the examination at a location that is no more than one hundred miles from their Ohio residence.

(3) All examinations shall be conducted in facilities that:

(a) Accommodate all enrolled applicants for the examination comfortably;

(b) Shall be equipped with student desks, worktables with chairs, or other seating arrangements that provide a surface whereby the applicants can sit and write;

(c) Have sufficient light, heat, cooling, and ventilation;

(d) Have, if necessary, a public address system such that all applicants can hear examination instructions and announcements;

(e) Shall be free of distractions that could disrupt the examination; and

(f) Comply with the "Americans with Disabilities Act of 1990," 104 Stat. 327, 42 U.S.C. 12101, or other laws requiring examination providers to accommodate persons with disabilities.