



Ohio Administrative Code Rule 4778-1-02 Application for a license.

Effective: April 30, 2019

(A) An applicant for an initial license or initial license designated as a supervised practice license as a genetic counselor shall submit an application under oath in the matter prescribed by the board and provide such other facts and materials as the board requires.

(B) No application shall be considered filed, and shall not be reviewed, until the non-refundable application fee provided for in division (A) of section 4778.03 of the Revised Code has been received by the board.

(C) All application materials submitted to the board by applicants may be thoroughly investigated. The board may contact individuals, agencies, or organizations for recommendations or other information about applicants as the board deems necessary. Applicants may be requested to appear before the board or a representative thereof as part of the application process.

(D) An application for an initial license shall be considered to be complete when all of the following requirements are met:

(1) The application fee provided in section 4778.03 of the Revised Code and all documentation required to demonstrate compliance with division (B) of section 4778.03 of the Revised Code has been received by the board;

(2) The applicant has complied with the requirements of paragraph (A) of rule 4778-2-02 of the Administrative Code and the board has received the results of the criminal records checks;

(3) The board is not conducting an investigation, under section 4778.18 of the Revised Code, of evidence appearing to show that the applicant has violated section 4778.14 of the Revised Code or applicable rules adopted by the board.

(E) An application for an initial license designated as a supervised practice license shall be



considered to be complete when all of the following requirements are met:

(1) The applicant has complied with the requirements of paragraph (D) of this rule, except that the applicant is not required to demonstrate certification as a genetic counselor;

(2) The board has received documentation that the applicant is in active candidate status with the American board of genetic counseling.

(F) If an applicant fails to complete the application process within six months of initial application filing, the board may notify the applicant in writing of its intention to consider the application abandoned. If no response to that notice is received by the board within thirty days, the board shall consider the application as abandoned and no further processing shall be undertaken with respect to that application.