



## Ohio Administrative Code

### Rule 4766-2-15 Changes to be reported to the board.

Effective: [May 1, 2022](#)

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(A) Each licensed MTO shall use the MTLIS online system when making any additions, deletions, or changes in:

(1) Executive officers or board members;

(2) Medical director, including:

(a) Contact information; and

(b) Medical license number;

(3) Ownership of a licensed MTO;

(4) Tax ID or EIN number;

(5) The name of the primary contact person(s), business or administrative office telephone number, email address, and if applicable, office fax number.

(B) When a permitted ambulance or non-transport vehicle is permanently withdrawn from service, the licensed MTO shall delete the vehicle using the MTLIS online system and remove the decal from the right rear window and destroy it.

(C) Within ten business days of the date a licensed MTO ceases to operate, it shall return to the board all vehicle decals and the certificate of licensure.

(D) Within ten business days of the date a licensed MTO ceases to operate a satellite base, it shall return to the board the certificate of licensure.



(E) A licensed MTO may apply at any time to be licensed at a higher level. The change shall be made using the MTLS online system, which includes submitting a one hundred dollar license fee. The MTO shall also ensure compliance with rules 4766-2-04 and 4766-2-08 of the Administrative Code. A change in level of service does not change the expiration date of the license.

(F) An MTO licensed at the intermediate or advanced life support level may apply at any time to be licensed at a lower level. The change shall be made using the MTLS online system. The MTO shall also ensure compliance with rules 4766-2-04 and 4766-2-08 of the Administrative Code. A change in level of service does not change the expiration date of the license.

(G) A licensed MTO may apply at any time for change of address of headquarters location. The change shall be made using the MTLS online system. The MTO shall also ensure compliance with rules 4766-2-04 and 4766-2-08 of the Administrative Code. A change in the headquarters address does not change the expiration date of the license.