



Ohio Administrative Code

Rule 4765-25-02 Incorporated by reference.

Effective: January 1, 2022

(A) "Courage to be Safe: Sixteen Life Safety Initiatives Course" or "Courage to Be Safe" course (March 2020) is based on the "National Fallen Firefighters Foundation's" "Everyone Goes Home Program" and is a component of the Foundation's "16 Firefighter Life Safety Initiatives." This course is approved by the executive director. Information is available at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.

(1) Locations and schedules of direct delivery courses may be found via the website at <https://www.everyonegoeshome.com/training/courage-safe-training/>.

(2) For distance learning, the "Courage to Be Safe" course consists of four online modules: "Courage to Be Safe," "Leadership, Accountability, Culture, and Knowledge (LACK)," "Stress First Aid," and "Creating Change in the Fire Service." The online modules may be completed via the websites at: <https://www.everyonegoeshome.com/training/courage-safe-training/> and <https://www.firstrespondercenter.org/training/>.

(B) "Emergency Vehicle Operations Course Packet" or "EVOC Packet" or form "EMS 0210" (August 2019) is a course consisting of a minimum of sixteen hours that focuses on familiarizing participants with terminology, driving skills, and liability issues that relate to the operation of a fire department vehicle. The course objectives, established by the executive director, have been designed to meet, and shall be consistent with, the general knowledge requirements, general skill requirements, and job performance requirements specified in "NFPA 1002: Standard for Fire Apparatus Driver/Operator Professional Qualifications" and "NFPA 1451: Standard for a Fire and Emergency Service Vehicle Operations Training Program." The course is a qualification requirement for Ohio firefighter I and firefighter II certification. The "Emergency Vehicle Operations Course Packet" and can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.

(C) "Exemption Request for Continuing Education for Fire Certificates" or form "EMS 1103"



(January 2018) is made available to certificate holders who wish to request that the executive director waive part of or all of the continuing education or instructional requirements needed to renew. This form can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.

(D) "Fire, Assistant Fire, or Fire Safety Inspector Instructor Initial Application" or form "EMS 0107" (April 2018) is the application for a fire instructor, assistant fire instructor, or fire safety inspector certification, issued by the executive director. The application can be can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.

(E) "Fire, Assistant Fire, Fire Safety Inspector, or Live Fire Instructor Renewal Application" or form "EMS 1102" (January 2018) is made available to a holder of a certificate to teach who wishes to renew the certificate to teach and can be accessed at the division's renewal website at <https://services.dps.ohio.gov/EMSProviders>.

(F) "Fire Charter Application" or form "EMS 0029" (January 2018) is made available to a training institution that wishes to apply for a fire charter issued by the executive director and can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.

(G) "Fire, Fire Safety Inspector, and/or Live Fire Instructor Reinstatement Application" or form "EMS 0109" (January 2018) is made available to individuals wanting to regain a fire instructor, live fire instructor, or fire safety inspector instructor certificate that has expired, been voluntarily surrendered, or been revoked and can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.

(H) "Fire Instructor Reciprocity Application" or form "EMS 0098" (January 2022) is made available to an applicant who wishes to be issued a fire instructor certificate by the executive director, based on training received from another state or a branch of the United States military. Division staff mail form "EMS 0098" to a potential applicant following that person's completion and the division's review of the "Fire Instructor Reciprocity Packet" or form EMS 5918, which can be can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.

(I) "Fire Instructor Reciprocity Packet" or form "EMS 5918" (January 2022) is made available to a



potential applicant for a fire instructor certificate by the executive director, to provide documentation of training received from another state or a branch of the United States military. This packet can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.

(J) "Fire Safety Inspector Course Packet" or form "EMS 0226" (January 2020) includes the fire safety inspector course overview, course admission requirements, qualifications for certification, course objectives, and recommended hours guide. The packet is made available to students, instructors, and program directors and can be accessed at the division's fire charter course materials website at <http://www.ems.ohio.gov/forms.aspx><https://www.ems.ohio.gov/charter.aspx>.

(K) "Fire Safety Inspector Training Module" or form "EMS 0202" (February 2018) is a component of the training required to be certified as a fire safety inspector instructor. The module focuses on instructor and program director roles and responsibilities, curriculum and standards, course preparation and management, Ohio fire and building codes, Ohio laws and administrative rules, and testing and evaluation. The course can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.

(L) "Fire Service Training Module" or form "EMS 1109" (January 2018) is a component of the training required to be certified as a fire instructor. The module focuses on instructor and program director roles and responsibilities, fire curriculum and standards, course preparation and management, and testing and evaluation. The course can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.

(M) "Firefighter I and II Course Packet" or form "EMS 0303" (January 2020) includes the firefighter I and II course overview, course admission requirements, qualifications for certifications, course objectives, and recommended hours guide. The packet is made available to students, instructors, and program directors and can be accessed at the division's fire charter course materials website at <https://www.ems.ohio.gov/charter.aspx>.

(N) "Firefighter I Course Packet" or form "EMS 0304" (December 2019) includes the firefighter I course overview, course admission requirements, qualifications for certification, course objectives, and recommended hours guide. The packet is made available to students, instructors, and program directors and can be accessed at the division's fire charter course materials website at



<https://www.ems.ohio.gov/charter.aspx>.

(O) "Firefighter I Transition Course Packet" or form "EMS 0307" (December 2019) includes the firefighter I transition course, as approved by the executive director. These certification requirements are made available to students, instructors, and program directors and can be accessed at the division's fire charter course materials website at <https://www.ems.ohio.gov/charter.aspx>.

(P) "Firefighter II Transition Course Packet" or form "EMS 0308" (December 2019) includes the firefighter II transition course overview, course admission requirements, qualifications for certification, course objectives, and recommended hours guide. The packet is made available to students, instructors, and program directors and can be accessed at the division's fire charter course materials website at <https://www.ems.ohio.gov/charter.aspx>.

(Q) "Firefighter, Fire Safety Inspector and/or Hazard Recognition Officer Reinstatement Application" or form "EMS 0116" (January 2018) is made available to an applicant seeking reinstatement of a firefighter, fire safety inspector, or hazard recognition officer certificate that has expired, been voluntarily surrendered, or been revoked and can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.

(R) "Firefighter, Fire Safety Inspector, or Hazard Recognition Officer Initial Application" or form "EMS 0053" (January 2018) is the application for a firefighter, fire safety inspector, or hazard recognition officer certification, issued by the executive director. The application is made available through an online portal accessed at chartered fire training programs by an applicant who has been verified by a program director as meeting all training requirements to apply for a firefighter, fire safety inspector, or hazard recognition officer certification.

(S) "Firefighter, Fire Safety Inspector, or Hazard Recognition Officer Renewal Application" or form "EMS 1104" (January 2018) is made available to a holder of a firefighter, fire safety inspector, or hazard recognition officer certificate who wishes to renew the certificate and can be accessed at the division's renewal website at <https://services.dps.ohio.gov/EMSProviders>.

(T) "Firefighter Reciprocity Application" or form "EMS 0081" (January 2022) is made available to an applicant who wishes to be issued a firefighter certificate by the executive director, based on



training received from another state or a branch of the United States military. Division staff mail form "EMS 0081" to a potential applicant following that person's completion and the division's review of the "Firefighter Reciprocity Packet" or form EMS 5917, which can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.

(U) "Firefighter Reciprocity Packet" or form "EMS 5917" (January 2022) is made available to a potential applicant who wishes to be issued a firefighter certificate by the executive director, to document training received from another state or a branch of the United States military. The packet is available to applicants seeking reciprocity and can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.

(V) "Hazardous Materials Awareness and Operations Course Packet" or form "EMS 0205" (January 2020) is a course consisting of a minimum of sixteen hours that is approved by the chartered program and is consistent with the requirements of "NFPA 1072" related to the minimum requirements in terms of professional core competencies for hazardous materials awareness and operations and can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.

(W) "Hazard Recognition Officer Course Packet" or form "EMS 0311" (January 2020) sets forth the admission requirements, qualifications for certification, course objectives and recommended hours, and knowledge and skill objectives required to be taught in a hazard recognition officer course, as approved by the executive director. This packet is made available to students, instructors, and program directors and can be accessed at the division's fire charter course materials website at <http://www.ems.ohio.gov/forms.aspx><https://www.ems.ohio.gov/charter.aspx>.

(X) "Live Fire Instructor Initial Application" or form "EMS 0125" (January 2018) is made available to applicants who want to apply for an initial live fire instructor (LFI) certificate to teach and can be accessed at the live fire instructor section of the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx> by using the exemption link.

(Y) "Live Fire Training Awareness Module" or form "EMS 1110" (October 2019) is a component of the training required to be certified as a fire instructor. The module provides an overview of "NFPA 1403: Standard on Live Fire Training Evolutions" and reviews the aspects that fire instructors must



consider when conducting live fire training evolutions in a safe and compliant manner. The module presents information on legal considerations, training preparation, and building a culture of safety in fire service training programs. The course can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.

(Z) "Live Fire Training-Operations Level Course" or form "EMS 1107" (March 2021) is a course consisting of a minimum of twenty-four hours approved by the executive director that provides students with the necessary knowledge and tools to prepare and conduct live fire training evolutions. The course includes an in-depth analysis of "NFPA 1403: Standard on Live Fire Training Evolutions," addressing evolutions at acquired structures; gas-fired training buildings; non-gas fired training buildings; and exterior props, vehicle fires, and exterior class B fires. The course is required for certification as a "live fire instructor." The course can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.

(AA) "Live Fire Training Operations Job Performance Requirement Check-Off Packet" or form "EMS 1112" (April 2019) provides the JPRs that all live fire training operations course participants are required to complete under the auspices of a chartered fire training program and can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.

(BB) "National Incident Management System Course ICS-100" or "Introduction to the Incident Command System."

(1) The interactive web based course (June 2018) can be accessed at <https://training.fema.gov/is/courseoverview.aspx?code=IS-100.c>.

(2) The materials and information for instructor led, classroom-based courses can be accessed at <https://training.fema.gov/is/coursematerials.aspx?code=IS-100.c>.

(CC) "National Incident Management System Course IS-700" or "An Introduction to the National Incident Management System."

(1) The interactive web based course (June 2018) can be accessed at <https://training.fema.gov/is/courseoverview.aspx?code=IS-700.b>.



(2) The materials and information for instructor led, classroom-based courses can be accessed at <https://training.fema.gov/is/coursematerials.aspx?code=IS-700.b>.

(DD) "NFPA 10" provides requirements to ensure that portable fire extinguishers will work as intended to provide a first line of defense against fires of limited size. "NFPA 10: Standard for Portable Fire Extinguishers" (2022 edition) is available at <http://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards>.

(EE) "NFPA 1001" establishes the minimum requirements in terms of performance objectives related to professional competence required for service as a firefighter, as set forth for each level of responsibility, firefighter I and firefighter II. "NFPA 1001: Standard for Fire Fighter Professional Qualifications" (2019 edition) is available at <http://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards>.

(FF) "NFPA 1002" establishes the minimum requirements in terms of performance objectives of professional competence required for service as fire apparatus driver operator, as set forth for each level of responsibility. "NFPA 1002: Standard for Fire Apparatus Driver/Operator Professional Qualifications" (2017 edition) is available at <http://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards>.

(GG) "NFPA 1031" establishes the minimum requirements in terms of performance objectives, of professional competence required for service as a fire safety inspector, as set forth for each level of responsibility. "NFPA 1031: Standard for Professional Qualifications for Fire Inspector and Plan Examiner" (2014 edition) is available at <http://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards>.

(HH) "NFPA 1041" establishes the minimum requirements in terms of performance objectives, or professional competence required for service as a fire service instructor, as set forth for each level of responsibility. "NFPA 1041: Standard for Fire Service Instructor Professional Qualifications" (2019 edition) is available at <http://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards>.



(II) "NFPA 1072" identifies the minimum job performance requirements (JPRs) for personnel at the scene of a hazardous materials/weapons of mass destruction (WMD) incident, including the following levels: awareness, operations, operations mission-specific, hazardous materials technician, and incident commander. "NFPA 1072: Standard for Hazardous Materials/Weapons of Mass Destruction Emergency Response Personnel Professional Qualifications" (2017 edition) is available at <http://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards>.

(JJ) "NFPA 1403" establishes the standard for participating in live fire training evolutions. "NFPA 1403: Standard on Live Fire Training Evolutions" (2018 edition) is available at <http://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards>.

(KK) "NFPA 1451" establishes the standard minimum requirements for a fire service vehicle operations training course. "NFPA 1451: Standard for a Fire and Emergency Service Vehicle Operations Training Program" (2018 edition) is available at <http://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards>.

(LL) "NFPA 1500" specifies the minimum requirements for an occupational safety and health program for fire departments or organizations that provide rescue, fire suppression, emergency medical services, hazardous materials mitigation, special operations, and other emergency services. "NFPA 1500: Standard on Fire Department Occupational Safety, Health, and Wellness Program" (2021 edition) is available at <http://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards>.

(MM) "NFPA 1851" establishes requirements for the selection, care, and maintenance of firefighting protective ensembles to reduce health and safety risks associated with improper maintenance, contamination, or damage. "NFPA 1851: Standard on Selection, Care, and Maintenance of Protective Ensembles for Structural Fire Fighting and Proximity Fire Fighting" (2020 edition) is available at <http://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards>.

(NN) "NFPA 1852" establishes requirements for the selection, care, and maintenance of self-contained breathing apparatus (SCBA) as required by the respiratory protection program in "NFPA 1500." "NFPA 1852: Standard on Selection, Care, and Maintenance of Open-Circuit Self-Contained Breathing Apparatus (SCBA)" (2019 edition) is available at <http://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards>.



standards/all-codes-and-standards/list-of-codes-and-standards.

(OO) "NFPA 1911" provides minimum requirements for establishing an inspection, maintenance, and testing program for in-service fire apparatus, including guidelines for fire apparatus refurbishment and retirement, and provides provisions that apply to all in-service fire apparatus, regardless of the year of manufacture. "NFPA 1911: Standard for the Inspection, Maintenance, Testing, and Retirement of In-Service Emergency Vehicles" (2017 edition) is available at <http://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards>.

(PP) "NFPA 1932" specifies requirements for the use, maintenance, inspection, and service testing of fire department ground ladders in order to provide safety for fire fighters and victims during the use of those ground ladders. "NFPA 1932: Standard on Use, Maintenance, and Service Testing of In-Service Fire Department Ground Ladders" (2020 edition) is available at <http://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards>.

(QQ) "NFPA 1962" provides requirements for fire hose, couplings, nozzles, and appliances in order to ensure a reasonable level of reliability when they are used at an incident. "NFPA 1962: Standard for the Care, Use, Inspection, Service Testing, and Replacement of Fire Hose, Couplings, Nozzles, and Fire Hose Appliances" (2018 edition) is available at <http://www.nfpa.org/codes-and-standards/all-codes-and-standards/list-of-codes-and-standards>.

(RR) "Ohio Fire and EMS Instructor Curriculum" or "EMS 0122" (October 2019) sets forth the curriculum, as approved by the executive director, required to be completed in order to be issued a certificate to teach can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.

(SS) "Practical Skills Evaluator Training Course" or form "EMS 1260" (September 2019) is a training course manual, approved by the executive director, for instructors who wish to evaluate practical skills examinations for a chartered program can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.

(TT) "Request for Extension of Fire Certificates" or form "EMS 0129" (January 2018) is made available to an applicant seeking an extension to complete the continuing education and/or



instructional requirements to renew a firefighter, fire safety inspector, hazard recognition officer, fire instructor, assistant fire instructor, fire safety inspector instructor, and/or live fire instructor certification and can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.

(UU) "Volunteer Firefighter Course Objectives Check-Off Packet" or form "EMS 0114" (March 2021) is made available to Ohio-chartered fire training programs to document student completion of course objectives and can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.

(VV) "Volunteer Firefighter Course Packet" or form "EMS 0309" (September 2021) includes the volunteer firefighter course overview, course admission requirements, qualifications for certification, course objectives, and recommended hours guide. The packet is made available to students, instructors, and program directors and can be accessed at the division's fire charter course materials website at <https://www.ems.ohio.gov/charter.aspx>.

(WW) "Volunteer Firefighter Practical Skills Examination Packet" or form "EMS 0206" (April 2019) is made available to Ohio-chartered fire training programs to document the evaluation of student completion of practical skills and can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.

(XX) "Written Testing Agreement" or form "EMS 1105" (January 2018) is an signed agreement between the chartered program and the executive director, which sets forth the security requirements for the administration and proctoring of the state examinations and can be accessed at the division's forms and applications website at <http://www.ems.ohio.gov/forms.aspx>.