



Ohio Administrative Code

Rule 4765-21-07 Reinstatement of a fire instructor, assistant fire instructor, live fire instructor, or fire safety inspector instructor certificate to teach.

Effective: July 7, 2024

[Comment: For dates and availability of material incorporated by reference in this rule see rule 4765-25-02 of the Administrative Code.]

(A) A fire and emergency services, or live fire certificate to teach shall expire on its expiration date, if the applicant fails to renew such certificate on or before the expiration date of the certificate.

(B) The executive director shall reinstate a fire and emergency services, or live fire certificate to teach that has expired, or becomes invalid due to a voluntary surrender, in accordance with the parameters set forth in this rule.

(C) In order to be eligible to reinstate a fire and emergency services certificate to teach that has expired, or becomes invalid due to a voluntary surrender, an applicant, in addition to the requirements set forth in paragraphs (D) to (E) of this rule, as applicable, shall meet all of the following requirements:

(1) In the preceding seven years, the applicant has been certified for at least five years as a fire or EMS provider;

(2) Possesses a current and valid firefighter certificate that is in good standing and:

(a) Shall not have been convicted of any of the following:

(i) Any felony;

(ii) A misdemeanor committed in the course of practice;

(iii) A misdemeanor involving moral turpitude.



(b) Shall not have committed fraud, misrepresentation, or material deception in applying for, or obtaining a certificate issued under section 4765.55 of the Revised Code and this chapter.

(3) Previously held a fire and emergency services instructor training certificate that was in good standing at the time the certificate expired or was voluntarily surrendered;

(4) Submits a completed "Fire, Fire Safety Inspector, and/or Live Fire Instructor Reinstatement Application."

(D) The executive director shall reinstate a fire and emergency services instructor certificate to teach that has expired, or become invalid due to a voluntary surrender, for no later than one hundred eighty days from the expiration date or date of surrender, if the applicant meets all requirements as set forth in paragraph (C) of this rule and all of the following requirements:

(1) Provides documentation to the division that all continuing education and instructional requirements as set forth in rule 4765-21-06 of the Administrative Code were met for the last certification cycle prior to the certificate's expiration date or date of surrender. If the continuing education and instructional requirements were not completed prior to expiration date or date of surrender, the applicant is not eligible for reinstatement under this paragraph;

(2) Submits an application fee of seventy-five dollars;

(3) Submits a completed "Fire and Emergency Services Instructor Reinstatement Application," or "Live Fire Instructor Reinstatement Application."

(E) The executive director shall reinstate a fire and emergency services certificate to teach that has expired, or become invalid due to a voluntary surrender, for more than one hundred eighty days, but no later than twenty-four months from the expiration date or date of surrender, if the applicant meets all requirements as set forth in paragraph (D) of this rule and all of the following requirements:

(1) Provides documentation to the division that all continuing education and instructional requirements as set forth in rule 4765-21-06 of the Administrative Code were met. The education may have been completed after the certificate holder's expiration date;



(2) Passes an instructional methods examination at their level of certification;

(3) Submits an application fee of seventy-five dollars;

(4) Submits a completed "Fire and Emergency Services Instructor Reinstatement Application," or "Live Fire Instructor Reinstatement Application."

(F) If a certificate to teach has been expired, or becomes invalid due to voluntary surrender, for two years or more from the expiration date or date of surrender, the applicant shall complete a new fire and emergency services instructor course and meet all requirements for a fire and emergency services certificate to teach as outlined in rule 4765-21-03 of the Administrative Code.

(G) In order to be eligible to reinstate a live fire certificate to teach that has expired, or becomes invalid due to a voluntary surrender, an applicant shall meet all of the following requirements:

(1) Possess a current and valid fire and emergency services instructor or assistant fire instructor certificate to teach that is in good standing and:

(a) Shall not have been convicted of any of the following:

(i) Any felony;

(ii) A misdemeanor committed in the course of practice;

(iii) A misdemeanor involving moral turpitude.

(b) Shall not have committed fraud, misrepresentation, or material deception in applying for, or obtaining a certificate issued under section 4765.55 of the Revised Code and this chapter;

(2) Has previously held a live fire certificate to teach that was in good standing at the time the certificate expired or was voluntarily surrendered;



- (3) Submits an application fee of seventy-five dollars;
- (4) Submits a completed "Fire and Emergency Services Instructor Reinstatement Application," or "Live Fire Instructor Reinstatement Application."
- (H) The application fee for military veterans shall be waived.
- (I) If a live fire certificate to teach has been expired or become invalid due to voluntary surrender, for two years or more from the expiration date or date of surrender, the applicant shall complete a new "Live Fire Training-Operations Level Course" or "Live Fire Instructor Course" and meet all requirements for a live fire certificate to teach as set forth in rule 4765-21-03 of the Administrative Code.
- (J) If a fire and emergency services instructor who held a live fire certificate to teach that was in good standing at the time of expiration or voluntary surrender is reinstated by the executive director, the live fire certificate to teach shall automatically be reinstated if the certificate has been expired or surrendered for a period of less than two years.
- (K) An applicant seeking reinstatement of a fire and emergency services certificate to teach that has been expired or become invalid due to voluntary surrender for two years or more, who wishes to provide instruction in any live fire training courses under the auspices of a chartered program, shall successfully complete the "Live Fire Training-Operations Level Course" or "Live Fire Instructor Course" through a chartered program.
- (L) If an applicant's certification cycle was less than thirty-six months, the applicant shall complete the pro-rated renewal requirements as set forth in rule 4765-21-15 of the Administrative Code.