



Ohio Administrative Code Rule 4765-2-02 Organization of the board.

Effective: April 1, 2019

[Comment: For dates and availability of material incorporated by reference in this rule see rule 4765-1-03 of the Administrative Code.]

(A) The board shall annually select from among its members a board chair and a vice chair. Election of a board chair and vice chair shall be made at the last regularly scheduled board meeting of the calendar year. Newly elected officers shall assume their duties on the first day of January of the next calendar year for a term lasting through the end of that year. Any vacancies occurring during the term shall be filled by the board at the next regularly scheduled meeting of the board, or at an earlier meeting called for the purpose of filling the vacancy. No member may serve more than two consecutive terms as board chair or vice chair.

(B) The board chair shall preside at all meetings of the board. In the absence of the board chair, the vice chair shall preside at meetings of the board. The board chair may assign such other duties to the vice chair as deemed necessary to assist in board operations. In the absence of the chair and the vice chair, the members of the board may designate a board member as acting chair.

(C) All meetings of the board, its committees, ad hoc committees, and subcommittees, shall be conducted in accordance with "Roberts Rules of Order Newly Revised."

(D) Board members who are unable to attend a scheduled meeting of the board shall provide advance notice to the executive director or the executive director's designee.

(E) Board meetings shall be held in locations determined appropriate by the executive director.
