



Ohio Administrative Code

Rule 4757-19-08 Approval of applications for social worker licenses and registration.

Effective: December 26, 2023

Applications for social worker licenses and registration shall be approved per sections 4757.04, 4757.10, 4757.16, 4757.27, 4757.28 and/or 4757.29 of the Revised Code and this rule. The staff of the Board shall review all applications and process as follows:

(A) Applications that meet the basic requirements as detailed below shall be approved upon receipt of all applicable parts.

(1) Applications for independent social worker license that meet the basic requirements for licensure in section 4757.27 of the Revised Code and rule 4757-19-02 of the Administrative Code shall be approved if the following conditions are met:

(a) Process application for independent social worker received with no questions requiring review by the board such as felony convictions, loss of license in another state, etc.; and

(b) Transcript from an accredited educational institution of a master's in social work; and

(c) Proof of completion of at least two years of post-master's degree social work experience that prepares the applicant for independent practice supervised by an independent social worker with training supervision designation; and

(d) Proof of passing an examination administered by the board for the purpose of determining ability to practice as an independent social worker.

(2) Applications for social worker license that meet the basic requirements for licensure in section 4757.28 of the Revised Code and rules 4757-1-04 and 4757-19-01 of the Administrative Code shall be approved if the following conditions are met:

(a) Applications for social worker received with no questions requiring review by the board such as



felony convictions, loss of license in another state, etc.; and

(b) Transcript from an accredited educational institution of a bachelor's, master's or doctoral degree in social work; and

(c) Proof of passing an examination administered by the board for the purpose of determining ability to practice as a social worker.

(3) Applications for socialwork assistant registration that meet the requirements for registration in section 4757.29 of the Revised Code and rules 4757-1-04 and 4757-19-03 of the Administrative Code shall be approved if the following conditions are met:

(a) Applications for social work assistant received with no questions requiring review by the board such as felony convictions, loss of license in another state, etc; and

(b) Transcript from an accredited educational institution of an associate degree in social service technology or a bachelor's degree that is equivalent to an associate degree in social service technology or a related bachelor's or higher degree that clearly meets the requirements of rule 4757-19-03 of the Administrative Code.

(4) Applications for social worker trainee registration that meet the basic requirements for registration in rules 4757-1-04 and 4757-19-05 of the Administrative Code shall be approved if the following conditions are met:

(a) Applications for social worker trainee received with no questions requiring review by the board such as felony convictions, loss of license in another state, etc. and

(b) Transcript or enrollment document showing field education coursework completed in a CSWE-accredited master's-level program in social work.

(5) Applications that meet the requirements of rule 4757-19-07 of the Administrative Code.

(B) Complete applications that meet the following conditions shall be held for the social worker



professional standards committee review at the next regularly scheduled meeting, if received at least ten days prior to the meeting.

- (1) All applications that have answered questions requiring review by the board such as felony convictions, loss of license in another state, etc.
- (2) All applications with degrees from non-accredited universities.
- (3) All applications which staff is not comfortable approving without the social worker professional standards committee's review.