



## Ohio Administrative Code

### Rule 4757-19-04 Social worker examination policy.

Effective: July 1, 2024

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(A) Applicants shall have applied for the applicable license per rules 4757-1-04 and 4757-19-01 or 4757-19-02 of the Administrative Code and shall be approved prior to sitting for the examinations. When an applicant is approved they shall receive an approval letter or electronic mail from the board. This correspondence shall be presented to the testing administrator for admission to the examination. The letter shall be in effect for up to twelve months. If the examination is not taken within the time frame applicants shall request in writing another admission letter.

(1) Applicants who have a bachelor, master or doctoral degree from an accredited educational institution may provide a student copy of their transcript(s) via mail, email or facsimile in order for the board to make an examination approval or disapproval decision.

(2) Applicants in the last term prior to receiving their bachelor, master or doctoral degree in social work from an accredited educational institution may provide correspondence from a professor, the social work department or registrar that states the student is on track to graduate at the end of that term in order for the board to make an examination approval or disapproval decision.

(B) Applicants who fail the examination shall be required to follow the re-take policy of the examination owner or administrator.

(C) Applicants who are denied admission to the examination shall be afforded an opportunity for a hearing pursuant to Chapter 119. of the Revised Code.

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