



Ohio Administrative Code Rule 4755:3-1-05 Biennial renewal of license.

Effective: October 11, 2024

(A) Renewal of an athletic trainer license happens in accordance with section 4755.63 of the Revised Code.

(1) The following shall be completed to satisfy the requirements of license renewal:

(a) The entire licensure renewal application, including any required forms;

(b) Compliance with the continuing education requirement specified in rule 4755:3-3-01 of the Administrative Code; and

(c) Payment of the renewal fee prescribed by rule 4755-4-01 of the Administrative Code.

(2) The renewal notice is sent to the e-mail address on file with the board.

(B) All persons licensed as an athletic trainer shall renew their license by the thirtieth day of September in each even-numbered year. When a license to practice as an athletic trainer is issued by the board on or after June first of an even-numbered year, that license is valid through the thirtieth day of September of the next even-numbered year.

(C) Persons who fail to submit the renewal fee, completed application, any other required information, or comply with the continuing education requirement specified in rule 4755:3-3-01 of the Administrative Code by the thirtieth day of September of the even-numbered year shall have their license automatically expire.

(1) A license holder whose license expires for failure to renew shall submit a reinstatement application in accordance with rule 4755:3-1-04 of the Administrative Code. The athletic trainers section shall approve the reinstatement application before the person may legally practice as an athletic trainer in Ohio.



(2) A license holder who continues to practice as an athletic trainer with an expired license is subject to disciplinary action pursuant to section 4755.64 of the Revised Code or is guilty of a misdemeanor pursuant to section 4755.99 of the Revised Code.

(D) For the purposes of filing an electronic renewal application via eLicense Ohio or its successor licensing system, the applicant shall create log-in credentials. The use of these credentials is solely the responsibility of the license holder who created it. The credentials constitute the legally recognized signature for the purposes of this rule and may not be transferred, distributed, or shared with any other person.