



## Ohio Administrative Code Rule 4755-63-08 Biennial renewal of license.

Effective: October 1, 2020

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(A) Renewal of an orthotics, prosthetics, orthotics-prosthetics, and pedorthics license must be in accordance with section 4779.20 of the Revised Code.

(1) The renewal notice will be sent to the e-mail address on file with the board.

(2) The entire licensure renewal application, including any required forms, compliance with the continuing education requirement specified in rule 4755-65-01 of the Administrative Code, and payment of the renewal fee prescribed by rule 4755-66-04 of the Administrative Code, must be completed to satisfy the requirements of the renewal procedure.

(B) All persons licensed as an orthotist, prosthetist, prosthetist-orthotist, and pedorthist must renew their license by the thirty-first day of January in each odd-numbered year. When a license to practice as an orthotist, prosthetist, prosthetist-orthotist, or pedorthist is issued by the board on or after June first of an even-numbered year, that license will be valid through the thirty-first day of January of the next odd-numbered year.

(C) Persons who fail to submit the renewal fee, completed application, any other required forms, and/or comply with the continuing education requirement specified in rule 4755-65-01 of the Administrative Code by the thirty-first day of January of the odd-numbered year will have their license automatically expire.

(1) A license holder whose license expires for failure to renew must submit a reinstatement application in accordance with rule 4755-63-09 of the Administrative Code. The occupational therapy, physical therapy, and athletic trainers joint board must approve the reinstatement application before the person may legally practice as an orthotist, prosthetist, prosthetist-orthotist, or pedorthist in Ohio.

(2) A license holder who continues to practice as an orthotist, prosthetist, prosthetist-orthotist, or



pedorthist with an expired license will be subject to disciplinary action pursuant to section 4779.28 or 4779.99 of the Revised Code.

(D) For the purposes of filing an electronic renewal application via the Ohio eLicense system, the applicant must create a "UserID" and password. The use of the "UserID" and password is solely the responsibility of the license holder who created it. The "UserID" and password must constitute the legally recognized signature for the purposes of this rule and may not be transferred, distributed, or shared with any other person.