



Ohio Administrative Code Rule 4736-7-03 Application for reinstatement.

Effective: May 15, 2014

(A) All registrants for reinstatement shall submit a completed application on the forms specified by the board. All applications shall:

(1) Be typewritten or printed in ink;

(2) Be signed by the registrant;

(3) Be accompanied by the reinstatement fee prescribed by rule 4736-7-04 of the Administrative Code;

(4) Contain proof that the registrant met the appropriate continuing education requirement:

(a) For registrants submitting a reinstatement application during the first twelve months following the expiration of the individual's registration, the registrant shall complete eighteen hours of continuing education in accordance with rule 4736-11-03 of the Administrative Code within the twelve month period immediately preceding the application for reinstatement. Continuing education hours used to meet the requirements of this paragraph shall not be used to renew the reinstated registration.

(b) For registrants submitting a reinstatement application for a registration that has been expired for a period of longer than twelve months, the registrant shall complete thirty six hours of continuing education in accordance with rule 4736-11-04 of the Administrative Code within the twelve month period immediately preceding the application for reinstatement. Continuing education hours used to meet the requirements of this paragraph shall not be used to renew the reinstated registration.

(5) Be accompanied by such evidence, statements, or documents as specified on the forms;

(6) Be notarized by a notary public.



(B) In addition to the information required in paragraph (A) of this rule, the board may also require:

- (1) Appearance before the board for a reinstatement interview.
- (2) Taking or retaking the examination specified in rule 4736-9-01 of the Administrative Code.

(C) Any application received in accordance with this rule that remains incomplete one year after the initial application filing shall be considered to be abandoned and no further processing shall be undertaken with respect to that application.

- (1) If the application process extends for a period longer than one year, the board may require updated information as it deems necessary.
- (2) No application for reinstatement may be withdrawn without approval of the board.
- (3) Submitted fees shall be neither refundable nor transferable.