



Ohio Administrative Code

Rule 4736-3-03 Notice of regular and special meetings of the state board of sanitarian registration.

Effective: August 15, 2003

(A) The executive secretary shall maintain a record of each meeting of the board which shall state the time and place of each regular and special meeting of the board. Any person may determine or obtain such information at the office of the executive secretary in Columbus, Ohio, or by writing to the "Executive Secretary, State Board of Sanitarian Registration, 77 South High Street, Columbus, Ohio 43215-6108," as provided in paragraph (B) of this rule.

(B) Any person may obtain reasonable advance written notification in the form of a copy of the agenda of all meetings by requesting to be placed on a general subscription mailing list and paying a nominal fee established by the board or by providing the executive secretary of the board with self-addressed stamped envelopes suitable for such purpose.

(C) The executive secretary shall maintain a list of news media which have requested notification; such media shall be given at least twenty-four hours advance notice of each special meeting of the board, except in the event of an emergency requiring immediate official action. In the event of an emergency, the executive secretary of the board shall notify the news media that have requested notification immediately of the time, place, and purpose of the meeting.

(D) The board may meet in an executive session as provided in section 121.22 of the Revised Code.

(E) Special meetings of the board may be called as provided in section 4736.05 Revised Code.

(F) Notice of board meetings shall be published at the board's website.
