



Ohio Administrative Code

Rule 4734-9-10 Conduct following action against a license.

Effective: September 1, 2021

(A) Licensees subject to discipline shall provide a copy of the board's action to all employers and entities that contract with the licensee to provide chiropractic, animal chiropractic, and/or acupuncture services via a method that provides written confirmation of delivery within fifteen days of the action. Evidence of delivery shall be maintained for two years.

(B) Licensees subject to discipline shall provide a copy of the board's action to the proper licensing authority of any state or jurisdiction in which the licensee has ever held a professional license, regardless of the status of the license in that state or jurisdiction.

(C) Immediately upon the effective date of an active suspension or revocation, and for the time period specified, a licensee shall not:

(1) Display their license to practice chiropractic and acupuncture certificate, if applicable, or copies of any proof of renewal of the license or certificate;

(2) Occupy, share or use office space in which another licensee practices chiropractic, animal chiropractic and/or acupuncture;

(3) Practice chiropractic, animal chiropractic and/or acupuncture in any form either as a principal or employee or agent of another and shall not furnish chiropractic, animal chiropractic and/or acupuncture services. The licensee may respond to inquiries from patients, third party payors and/or health care practitioners regarding prior services provided to a patient and may provide reports regarding previous services provided to a patient;

(4) Hold themselves forth as a licensee, chiropractor, animal chiropractor or the holder of an acupuncture certificate, if applicable, or someone who may legally practice chiropractic, animal chiropractic or acupuncture;



(5) Advertise or claim to be a chiropractor, doctor of chiropractic, or chiropractic physician, animal chiropractic practitioner or use the initials "DC" in connection with the person's name. The licensee shall notify in writing publishers of any professional advertising (including online listings) in which the licensee's name appears to remove any such listing;

(D) If a licensee's office will be closed during an active suspension or revocation of greater than thirty days, the licensee shall, within fifteen days of the action, notify in writing all patients who have been under the licensee's care within the preceding six months of their inability to provide services. Notification shall include advising patients in writing as to the location of their files and what arrangements have been made to permit them to access their files, as well as a method for them to seek care elsewhere.

(E) Licensees actively suspended or revoked for thirty days or greater shall deliver to the board the original chiropractic license and/or acupuncture certificate within fifteen days of the effective date of the action.

(F) If an individual's license has been actively suspended or revoked for two or more years, the board may require as a condition of reinstatement that the individual complete training or testing as specified by the board, including but not limited to, specific continuing education hours, the national board of chiropractic examiners special purposes examination for chiropractic, and/or examinations offered by ethics and boundaries assessment services, llc.

(G) Every licensee subject to disciplinary action shall file with the board a detailed sworn affidavit specifying how they have, or will, comply with this rule, within thirty days of the date of the discipline.

(H) Licensees are not prohibited from collecting accounts receivable for services rendered previously or from collecting reasonable and customary rental and equipment leases during the period of any active suspension and/or revocation.