

Ohio Administrative Code

Rule 4723-14-09 Process to obtain initial approval as an OBN approver.

Effective: January 1, 2018

[Comment: Information regarding the availability and effective date of the materials incorporated by reference in this rule canbe found in paragraph (G) of rule 4723-1-03 of the Administrative Code.]

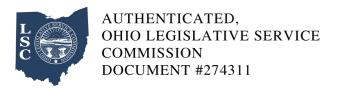
- (1) A completed "OBN Approver Application," that includes, with respect to the proposed OBN
- (a) Demographic data;

approver:

(b) An organizational overview and goals related to operating as an OBN approver;

(A) To become an OBN approver the following shall be submitted to the board:

- (c) Information regarding material resources and physical facilities;
- (d) A budget plan;
- (e) A description of the record-keeping system to be used;
- (f) A description of the proposed evaluation process;
- (g) An organizational table showing staff responsibilities;
- (h) A description of the process for approving providers or provider units that includes peer review directed by a registered nurse who holds a current, valid license issued by the board, a master's degree and either:
- (i) Has a background or education in adult education; or



- (ii) Has documented knowledge of the continuing education process;
- (i) A copy of the policies required by rule 4723-14-12 of the Administrative Code.
- (2) An attestation that the information provided to the board is true and accurate.
- (B) The board may conduct a site visit of the proposed OBN approver to verify the accuracy of the information submitted to the board in the application process.
- (C) The board shall notify the proposed OBN approver in writing if additional information is needed. The notice shall specify a time frame for submission of the requested information.
- (D) At a regularly scheduled board meeting the board shall review a summary of the completed application submitted by the proposed OBN approver and any other information required by the board to determine compliance with this chapter. After review the board will:
- (1) Grant initial approval, and assign an OBN approver number, to the proposed OBN approver for a period of two years;
- (2) Deny approval based on the proposed OBN approver's failure to meet requirements contained in this rule as identified by the board; or
- (3) Defer action pending submission by the proposed OBN approver of additional information that addresses the requirements of this rule that were not met as identified by the board.
- (E) The board shall provide written notice of its decision to the proposed OBN approver. A denial of approval shall comply with the requirements of Chapter 119. of the Revised Code.
- (F) A proposed OBN approver shall not approve a continuing education activity or provider unit until authorized by the board to do so.