



Ohio Administrative Code Rule 4717-14-08 Reporting requirements.

Effective: January 6, 2018

The funeral director actually in charge or institutional depositor reporting to the automated reporting and payment system shall submit a report on a quarterly basis as follows:

(A) Calendar quarterly reporting

(1) First quarter: January first through March thirty-first

Mandatory reporting period for first quarter April first through May thirty-first

(2) Second quarter: April first through June thirtieth

Mandatory reporting period for second quarter July first through August thirtieth

(3) Third quarter: July first through September thirtieth

Mandatory reporting period for third quarter October first through November thirtieth

(4) Fourth quarter: October first through December thirty-first

Mandatory reporting period for fourth quarter January first through March first

(B) The quarterly reporting requirement for the preneed recovery fund established by the board does not replace or eliminate the annual reporting requirement as described under Chapter 4717-10 of the Administrative Code.

(C) In the event that a funeral director actually in charge or institutional depositor cannot electronically submit a report using the automated reporting and payment system, the licensee shall immediately contact the board to determine a mutually acceptable method of reporting. The licensee



or institutional depositor must document in writing to the board the reasons that caused inability to submit the required information.
