



Ohio Administrative Code

Rule 4501:1-6-05 Deputy registrar authority to collect reinstatement fees.

Effective: January 1, 2012

(A) With the approval of the director of public safety, the registrar of motor vehicles shall establish a procedure for authorizing deputy registrars who meet the requirements set forth in paragraph (B) of this rule to collect reinstatement fees in accordance with section 4503.03 of the Revised Code. The registrar shall ensure that at least one deputy registrar in each county has the capability to collect reinstatement fees. No deputy registrar shall be under any obligation to request authority to collect reinstatement fees under this rule.

(B) The registrar shall only grant authority to collect reinstatement fees to deputy registrars who request such authority in writing, are deemed to be in good standing by the registrar, and have sufficient internet access for the collection of the fees. The registrar has the discretion to deny a deputy registrar's request for authority to collect reinstatement fees. The registrar may revoke a deputy registrar's authority to collect reinstatement fees for good cause and without prior notice. The registrar shall issue written notice to any deputy registrar whose request for authority is denied, or whose authority has been revoked, within one day of the denial or revocation decision. A deputy registrar whose request has been denied, or whose authority has been revoked, can appeal the decision in writing to the registrar within ten business days of receipt of the notice. Any deputy registrar whose request for authority to collect reinstatement fees was denied, or whose authority to collect such fees was revoked, may reapply in writing to the registrar after a period of one year has lapsed.

(C) Authorized deputy registrars shall collect a ten dollar service fee for each completed transaction, regardless of the number of reinstatement fees paid during the transaction. Deputy registrars must transmit the reinstatement fees and two dollars of the service fee to the bureau of motor vehicles for deposit no more than one business day after the collection of such fees.

(D) As used in paragraph (B) of this rule, "good standing" means that a deputy registrar is not on probation as a result of financial audit discrepancies or a violation of the deputy registrar contract, state statutes or rules, federal law, or applicable policies and procedures. As used in paragraph (B) of



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this rule, "good cause" for revoking a deputy registrar's authority to collect reinstatement fees shall include, but not be limited to, financial audit discrepancies or a violation of the deputy registrar contract, state statutes or rules, federal law, or applicable policies and procedures.