



## Ohio Administrative Code

### Rule 4123-3-03 Employers' reports of injuries and occupational diseases.

Effective: December 1, 2024

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(A) Every employer shall keep a record of all injuries and occupational diseases resulting in seven days or more of total disability or death and report them to the bureau of workers' compensation within one week of acquiring knowledge of such injury or death and within one week after acquiring knowledge of or the diagnosis or death from the occupational disease as set forth in section 4123.28 of the Revised Code.

(B) Public employers and employers contributing to the private fund of the state insurance fund shall make such reports on the application for benefits or equivalent.

(C) Self-insuring employers shall use the application for benefits or equivalent provided by the bureau of workers' compensation to make the report of injury or occupational disease as set forth in section 4123.28 of the Revised Code, within the prescribed time limits set forth. Reports of death due to injury and occupational disease shall be on the application for benefits or equivalent.

(D) Self-insuring employers shall make a similar report on the application for benefits or equivalent in claims for injury, involving seven days or less of lost time, wherein it is apparent that there will be permanent partial disability under division (B) of section 4123.57 of the Revised Code. In such cases involving occupational disease, the report shall be on the application for benefits or equivalent.

(E) In order to assist in determining whether the claimant is entitled to an extension of the statute of limitations as set forth in section 4123.28 of the Revised Code, the bureau shall maintain a record of all injuries and occupational diseases reported by each employer.

(F) Each employer shall give a copy of each report to the employee it concerns or their surviving dependents as set forth in section 4123.28 of the Revised Code.