



Ohio Administrative Code

Rule 3772-2-04 Requests to address the commission.

Effective: August 2, 2021

(A) Unless otherwise authorized by the executive director, any person who wishes to address the commission members at a meeting held under section 3772.02 of the Revised Code must submit a written request to the executive director at least five business days before the scheduled meeting.

(B) The written request must contain, at a minimum, the following information:

(1) The name of the person wishing to address the members;

(2) The person's representative, if applicable;

(3) The issue about which the person wishes to address the members;

(4) The amount of time the person requests;

(5) The mailing and electronic mail addresses and telephone number at which the person may be reached.

(C) The person requesting an allotment of time must submit to the executive director at least three business days before the meeting any documentation supporting the person's position and that the person wants the members to review. The executive director may require the person to supplement the written request, submit additional supporting documentation, or provide copies of any of the materials for distribution to the members.

(D) The executive director may deny any request if the person fails to comply with paragraph (A), (B), or (C) of this rule.

(E) The executive director will notify the requesting person once a decision has been made regarding whether the request is granted or denied.



(F) If the executive director denies a person's request, the members will be informed of the request and the denial and will receive any written information submitted by the person to the commission.

(G) The executive director may waive the time requirements set forth in paragraphs (A) and (C) of this rule if one of the following circumstances exists:

(1) The executive director determines that the issue the person will discuss is of such import that it is in the best interest of the public to waive the time requirements; or

(2) The timing of the announcement date of the meeting makes it impossible for the person requesting to meet the time requirements.

(H) The chairperson may impose such procedural and subject matter restrictions as deemed appropriate.