



Ohio Administrative Code Rule 3772-2-03 Commission meetings.

Effective: [August 2, 2021](#)

- (A) All meetings held under section 3772.02 of the Revised Code are open to the public in accordance with Ohios Open Meetings Act, except as otherwise allowed by law.

 - (B) Any commission member may place an item on the agenda for consideration at a meeting held under section 3772.02 of the Revised Code.

 - (C) At any meeting held under section 3772.02 of the Revised Code, the presence of five members of the commission constitutes a quorum for the transaction of official business.

 - (D) Any action may be effected at a meeting held under section 3772.02 of the Revised Code upon a motion that is considered by the attending members and passed with not fewer than four affirmative votes.

 - (E) Matters that are acted upon during a meeting held under section 3772.02 of the Revised Code will be memorialized in the form of a resolution or placed in the official minutes of the meeting, both of which are subject to approval of the attending members, and will be maintained by the executive director in accordance with Ohio's Public Records Act.
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