



## Ohio Administrative Code Rule 3772-19-09 Surveillance reports.

Effective: January 25, 2020

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(A) The casino operator shall keep surveillance reports of events that are unusual, suspected criminal activity, or are in violation of Chapter 3772. of the Revised Code, agency 3772 of the Administrative Code or any of the internal controls required thereunder, or any other instances as identified by the executive director. Reports shall be maintained and stored electronically, organized chronologically, and include, at minimum, the following information:

(1) The date and time of each entry;

(2) The identity of the employee making the entry;

(3) A summary of the event recorded;

(4) Details of the result of any surveillance monitoring;

(5) Details of any copies made of recordings of the activity;

(6) Any details of investigation procedures and the results of those procedures; and

(7) Any additional information deemed necessary by surveillance employees or the commission to ensure compliance with Chapter 3772. of the Revised Code, agency 3772 of the Administrative Code, and the casino operator's internal controls, plans, and procedures.

(B) The commission must have continuous access to surveillance reports.

(C) The casino operator shall maintain a visitor's log that records access to the casino surveillance room by persons other than casino surveillance and IT employees and the commission. The visitor's log must identify the visitor, identify the department or agency the visitor represents, state the reason for access to the room, and provide the date and time of arrival and departure from the room.



(D) The casino operator's surveillance department shall not directly monitor, track, or record the activities of any commission personnel, unless the direct monitoring is requested by the executive director.