



Ohio Administrative Code Rule 3772-10-21 Manual game payouts.

Effective: February 28, 2022

(A) Each casino operator's internal controls must detail the procedures for paying manual payouts, which must include the following:

- (1) Verification and documentation of the manual payout by a licensed employee of the respective department, or requirements for detailed information on payout documents that are generated by casino or slot management systems;
- (2) Submission of a manual payout two-part form to the cage;
- (3) Processing system overrides or adjustments;
- (4) Completing and filing required tax forms;
- (5) Checking the identity of patrons winning taxable payouts against required intercept databases;
- (6) Documented patron acknowledgment of the amount to be paid;
- (7) Documented supervisor verification of manual payouts over ten thousand dollars;
- (8) The daily review of all manual payouts from EGE. The review must consist of a comparison of the EGE's recorded manual payout meter with the actual amount paid for each manual payout; and
- (9) Documenting, investigating, and resolving inconsistencies encountered while reviewing manual payouts from EGE. The procedures must include:
 - (a) The variance threshold at which an investigation is necessary. The commission must be notified of variances requiring investigation within one week of the variance discovery;



- (b) The procedures for conducting and documenting the investigation; and
- (c) Notification to the commission of the investigation results upon completion.
- (B) Surveillance department must monitor all manual payouts over ten thousand dollars.
- (C) Security escorts must be available for patrons receiving manual payouts.
- (D) A casino operator may not offer games that offer annuity or merchandise payouts unless otherwise approved by the executive director.