



## Ohio Administrative Code Rule 3770-4-05 Sales representatives.

Effective: February 20, 2021

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(A) Sales representative duties. Sales representatives will periodically appear at their assigned retail locations at a frequency determined by the director. Sales representatives are responsible for delivery of paper products, point of purchase materials and any other items designated by the director, as well as the occasional movement of tickets. Sales representatives are also responsible for taking inventory of games and completing an instant inventory summary at each retail location. They are further responsible for retrieving unsold tickets, and for obtaining an accounting for stolen or destroyed tickets in the manner prescribed by the director.

(B) Obligations of sales representatives.

Each sales representative will maintain records of custodial and safekeeping activities in a manner prescribed by the director, and will make the same available for inspection at any time at the request of inspectors authorized by the director.

(C) Detailed procedures. Consistent with these rules, the director will establish detailed operating procedures for sales representatives.

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