



Ohio Administrative Code

Rule 3701-8-03 Standards and procedures for determining initial eligibility and expansion of home visiting providers.

Effective: July 12, 2024

(A) An entity who seeks to become a home visiting provider will complete and submit to the department a provider application using forms approved by the director. Applicant will also do the following:

- (1) Submit documentation demonstrating the completion of the process to become a vendor with the state of Ohio as specified by the Ohio department of administrative services;
- (2) Submit documentation demonstrating financial solvency; and
- (3) Submit a letter of intent to affiliate, using a form approved by the director, which includes timelines to affiliate with and implement a model that has been determined evidence-based or a promising practice by the Ohio department of health, or the office of planning, research, and evaluation in the administration for children and families, United States department of health and human services or its successor.

(B) When the department determines an applicant has met the specifications set forth in this rule, the applicant will be notified in writing of approval or disapproval within forty-five days of the department receiving a completed application.

(C) If awarded a contract or agreement to provide home visiting services, provider will:

- (1) Designate one individual as the program manager who is responsible for oversight and monitoring;
- (2) Achieve affiliation with an evidence-based or promising practice model ;
- (3) Serve directly or subcontract to serve all individuals determined eligible in accordance with rule 3701-8-02 of the Administrative Code. When subcontracting, provider will ensure that subcontractor



meets compliance with all rules established within Chapter 3701-8 of the Administrative Code.

(D) A home visiting provider who seeks to add or change the evidence-based or promising-practice model they are implementing, or who seeks to expand services will complete and submit to the department an expansion application using a form approved by the director. If applicable, a letter of intent to affiliate will be submitted, using a form approved by the director, including timelines to affiliate with and implement an additional model that has been determined evidence-based or promising-practice by the Ohio department of health or the office of planning, research, and evaluation in the administration of child and families, United States department of health and human services or its successor.

(E) An applicant who is denied a provider agreement may request reconsideration of the application in accordance with the following procedures:

(1) Submit a written request for reconsideration to the department that includes any written materials the applicant wishes to be considered so that they are received by the department no later than thirty days after the date on the notice of disapproval issued under this paragraph.

(2) The decision of the director under this paragraph will be final and not subject to further administrative or judicial review.