



Ohio Administrative Code

Rule 3517-1-05 Organization of commission panels and meetings.

Effective: May 2, 1996

(A) Commission panels

(1) Organization of panels

(a) Members of panels shall be chosen by the chair of the commission. Members may participate in more than one panel at any time.

(b) A panel shall be made up of at least three members of the commission.

(c) Not more than one-half of the members of any panel shall be affiliated with the same political party.

(d) Members of a panel shall choose a person to act as chair of that panel.

(e) Multiple panels may be appointed and take action at the same time.

(f) Panels shall be reconstituted at the discretion of the chair.

(2) Panels of the commission shall meet weekly at times established by the staff attorney to the commission. The time for meeting shall be established based upon the business to be conducted by the panel and equity to the parties to come before the commission.

(3) Meetings shall be held on each of these days so long as there is business to be conducted before the commission. If, in the determination of the staff attorney of the commission, there is no necessary or required business to be conducted by the panel, such meeting shall be canceled.

(4) Panels shall meet in person at a site designated by commission staff. Such meeting shall continue until such time as all business as was to come before the panel has been conducted and has been



completed.

(5) Panels of the commission shall convene as reasonably practicable within two business days of the date on which the staff attorney shall make the required determination, to determine whether probable cause exists for the full commission to hear arguments relating to the complaint. However, the date for a such a panel meeting may be continued by the staff attorney or the chair for good cause up to seven business days from the date of filing pursuant to division (B)(1) of section 3517.156 of the Revised Code. Such panels shall also hear any and all cases for which the complainants have requested an expedited hearing and those complaints which have been recommended by staff attorney to the commission for probable cause determination.

(6) Staff attorney to the commission shall apportion cases among the panels in such a manner that allows for fair and timely adjudication of cases pending.

(B) Commission

(1) The full commission shall meet as scheduled by staff attorney to the commission, at the call of the chairman, or upon the written request of a majority of the members.

(2) The staff attorney to the commission shall establish a schedule of regular meetings of the full commission.

(C) Notice of all such meetings shall be issued pursuant to section 121.22 of the Revised Code.