



Ohio Administrative Code Rule 3379-7-04 Director's powers and duties.

Effective: April 15, 2014

- (A) The director shall be chief administrative officer of the council and shall have general supervision over the affairs of the council and over its subordinate officers and employees; subject, however, to the direction and control of the members of the council and its executive committee.
- (B) The director may sign and execute in the name of the council any contracts or other documents authorized by the council or the executive committee, except in cases where the signing and execution thereof shall be expressly delegated by council action to some other officer or agent; and, in general, shall perform all duties incident to the office of the chief administrative officer of the council and such other duties as may from time to time be required of the director by the council.
- (C) The director shall be responsible for preparing the council budget; once the council has approved the budget, and it has been passed by the state office of budget and management and the general assembly, the director shall have full authority to make expenditures under the budget and in accordance with existing state laws, except for matters of compensation governed by rule 3379-7-08 of the Administrative Code.
- (D) The director shall, whenever it may be necessary in his or her opinion, prescribe the duties of any subordinate officers whose duties are not otherwise defined.
- (E) The director shall in the event of a vacancy in the office of the secretary perform all duties of the office of secretary as specified in rule 3379-7-05 of the Administrative Code.
- (F) The director shall not receive additional payment in any form for his or her services, such as fees for speaking or any form of gratuity.
- (G) The director shall comply with the applicable statutes and regulations of the state of Ohio.