



Ohio Administrative Code Rule 3364-25-49 Outside employment.

Effective: May 31, 2018

(A) Policy statement

Staff employees who hold full or part-time non-university jobs may create undesirable working situations for the university, for other employees, and for themselves. An employee may not engage in any other type of employment or business during the hours he/she is employed by the university. This includes the use of university facilities for work not related to one's university job assignment. An employee may not undertake any other type of employment which clearly impinges upon or detracts from his/her availability and ability to perform requirements of the university position unless authorized by the appropriate vice president.

(B) Purpose of policy

To provide guidelines for employees who hold outside employment.

(C) Scope

This policy applies to employees of the university not governed by other agreements, policies, or rules and regulations.

(D) Procedure

The appropriate divisional vice president is responsible for implementation of this policy.
